

**Argyll and Bute Council**  
**Comhairle Earra-Ghàidheal Agus Bhòid**

*Customer Services*  
*Executive Director: Douglas Hendry*



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31 May 2016

**NOTICE OF MEETING**

A meeting of the **BUTE AND COWAL AREA COMMITTEE** will be held in the **TIMBER PIER BUILDING, DUNOON** on **TUESDAY, 7 JUNE 2016** at **9:30 AM**, which you are requested to attend.

Douglas Hendry  
Executive Director of Customer Services

**BUSINESS**

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

**3. MINUTES**

(a) Bute and Cowal Area Committee 5 April 2016 (Pages 1 - 8)

**4. PUBLIC AND COUNCILLOR QUESTION TIME**

**5. NOTICE OF MOTION UNDER STANDING ORDER 13** (Pages 9 - 12)

That the Bute & Cowal Area Committee support the proposal by the Cowal Fixed Link Working Group to create a fixed link between the Cowal Peninsula and the Mainland and to recommend that A&BC take part in discussions along with the Scottish Govt., HIE and Hi Trans with regard to the feasibility of this project”

Proposer Cllr Bruce Marshall  
Seconder Cllr Michael Breslin

**6. AREA PLAN SCORECARD** (Pages 13 - 18)

Report by Programme Manager

**7. DUNOON REGENERATION PARTY** (Pages 19 - 38)

Report by Caroline Cuddihy

**8. DUNOON 5 A SIDE PITCHES**

9. **ADULT CARE SERVICE UPDATE** (Pages 39 - 46)  
Report by Locality Manager
10. **OLDER PEOPLES STANDARDISATION** (Pages 47 - 50)  
Report by Unit Manager
11. **PRIMARY SCHOOL REPORTS** (Pages 51 - 68)  
Report by Head of Education
12. **SCHOOL HOLIDAYS - COWAL GAMES FRIDAY**  
Verbal Update by Head Teacher
13. **WINDFARM TRUSTS** (Pages 69 - 78)  
Report by Area Governance Manager
14. **BOUNDARIES COMMISSION REPORT** (Pages 79 - 118)  
Discussion by Bute and Cowal Elected Members.
- E1 15. **SANDBANK PRIMARY SCHOOL - LEASE OF GROUND** (Pages 119 - 124)  
Report by Estates Surveyor
- E1 16. **3 MONTAGUE STREET, ROTHESAY** (Pages 125 - 128)  
Report by Estates Surveyor.

The Committee will be asked to pass a resolution in terms of Section 50(a)94) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

**Paragraph 8** The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.

**Paragraph 9** Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

## **Bute and Cowal Area Committee**

Councillor Gordon Blair	Councillor Michael Breslin
Councillor Robert Macintyre (Chair)	Councillor Bruce Marshall
Councillor Alex McNaughton (Vice-Chair)	
Councillor James McQueen	Councillor Len Scoullar
Councillor Isobel Strong	Councillor Dick Walsh

Contact: Andrea Moir, Senior Area Committee Assistant, Tel: 01369 708662

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**MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in EAGLESHAM  
HOUSE, ROTHESAY  
on TUESDAY, 5 APRIL 2016**

**Present:** Councillor Robert E MacIntyre (Chair)  
Councillor Gordon Blair Councillor Michael Breslin  
Councillor Alex McNaughton Councillor James McQueen  
Councillor Len Scoullar Councillor Dick Walsh

**Attending:** Shirley MacLeod, Area Governance Manager  
Allen Stevenson, Head of Adult Services – East  
Fergus Murray, Head of Economic Development  
Jayne Lawrence-Winch, Area Manager Adult Care  
Jane Williams, Local Area Manager Bute  
Kevin McIntosh, Contracts Manager  
Ishabel Bremner, Economic Development Manager  
David Clements, Programme Manager  
Sharon MacDonald, Community Development Officer  
Julie Fisher, Head Teacher, Rothesay Joint Campus  
Jonathan Welch, Transport Planner  
Iain MacInnes, Graduate Digital Liaison Officer  
Anna Watkiss, Senior Planning Development Officer  
Allan MacDonald, Amenity Performance Manager  
Muriel Kupris, Leisure and Youth Services Manager  
Douglas Galloway, Architectural Technician  
Brian MacDonald, SURF  
Craig Borland, Buteman

**1. APOLOGIES**

Apologies for absence were intimated by:

Councillor Bruce Marshall  
Councillor Isobel Strong

**2. DECLARATIONS OF INTEREST**

Councillor Gordon Blair declared a non-financial interest in relation to Third Sector Grants which was dealt with at item 10, section 7 (Cowal Fiddle Workshop) of this minute, citing that he was a member of this group. He left the room and took no part in the discussion of this section of the item.

Councillor Len Scoullar declared a non-financial interest in relation to Third Sector Grants which was dealt with at item 10, section 16 (MacMillan Cancer Support) of this minute, citing that he was a member of this group. He left the room and took no part in the discussion of this section of the item.

**3. MINUTES**

**(a) Bute and Cowal Area Committee 2 February 2016**

The minute of the Bute and Cowal Area Committee held on the 2 February 2016 was approved as a correct record subject to a correction of item 7 to read 'Dunoon Football Fives'.

It was noted by the Committee that a Charitable Trusts report would now come to the June Area Committee and not April as stated in the minute.

**4. PUBLIC AND COUNCILLOR QUESTION TIME**

Craig Borland from the Buteman requested an update on the removal of rubble from the former West Church site. Councillor MacIntyre responded that he was engaging with the Building Standards Manager on this and it was hoped that the rubble would be removed from the site by the end of April 2016.

Councillor Robert MacIntyre provided the Committee with a verbal update on the Tinkers Heart site citing that he had received public representation regarding the lack of appropriate signage for the site. It was noted that a report on this item would be considered at the May Business Day.

**5. PROPOSED VISITOR ATTRACTION AT THE REST AND BE THANKFUL**

The representative Dr Douglas Anderson was not present at the meeting and therefore no update was provided.

**6. DUNOON REGENERATION PARTY**

Caroline Cuddihy from the Dunoon Regeneration Party submitted apologies to the meeting and requested that this item be brought back to the June Area Committee, therefore no update was provided.

**Decision**

The Committee noted this report would be brought to the June Area Committee.

**7. SURF**

Brian MacDonald from SURF took the Committee through a report on the current Alliance for Action project in Rothesay and proposals for this project to also be implemented in Dunoon.

Brian informed the Committee that to date the project has had tremendous support from Council Officials and went on to detail the current position of the project in Bute and the future proposals for consultation in the Dunoon Area to ascertain whether the project would be viable.

A discussion took place between the Committee and Brian around the Charrette process and the Townscape heritage funding.

**Decision**

The Committee noted the contents of the report.

(Report by Projects and Renewables Manager dated 5 April 2016, submitted)

### 8. BUTE AND COWAL EDAP UPDATE

The Committee considered an update report on the progress of the actions and success measures in the Bute and Cowal Economic Development Action Plan (EDAP) for 2015/2016. The Head of Economic Development also provided the Committee with a comprehensive presentation that detailed the ongoing projects, the challenges they are faced with and future development of the Economic Development Action Plan.

The Committee held a discussion with the Head of Economic Development on specific local sites, the need for promotion of Green Tourism in the area, the lack of agricultural development and Economic Developments engagement with the Syrian Refugees living on Bute.

#### **Decision**

The Committee noted the contents of the report.

(Ref: Report by Head of Economic Development dated 5 April 2016, submitted)

### 9. AREA PLAN SCORECARD

The Committee considered a report containing the Area Scorecard for FQ3 2015-2016.

#### **Decision**

The Committee noted the contents of the report.

(Ref: Report by Programme Manager dated 5 April 2016, submitted.)

Having declared a non financial interest at section seven and section sixteen respectively of this item, Councillors Blair and Scoullar left the meeting and took no part in the discussion of those items.

The Chair ruled and the Committee agreed to take sections one to seven then sixteen individually, and then to consider all other section together of this item to allow Councillors Blair and Scoullar to return to the meeting to consider the remaining totality of the report.

### 10. THIRD SECTOR GRANTS

The Community Development Officer provided the Committee with a report that detailed recommendations for the award of Third Sector Grants (including events and festivals) to Third Sector organisations for Bute and Cowal for their consideration.

#### **Decision**

1. The Committee noted the contents of the report.
2. The Committee agreed the recommendations as follows:

Ref No	Organisation	Grant 14/15	Grant 15/16	Total Project Cost	Amount Requested	Recommendation 2016
1	Ardentinny Community Trust	£2,000	£1,600	£25,000	£4,000	£1,000
2	Ardentinny Village Hall	New	New	£3,870	£1,935	£1,935
3	Argyll and the Isles Coast and Countryside	New	New	£7,180	£3,870(Applying B&C + MAKI)	£1,795
4	Argyll Nordic Walkers	New	New	£7,530	£3,765	£3,000 subject to clarification the project has sufficient funds to carry out the totality of the project.
5	Beachwatch Bute	£870	n/a	£6,000	£3,000	£2,500
6	Butefest*	New	New	£8,500	£3,500	£3,000 Agreed in principal subject to the outstanding debt owed to Argyll and Bute Council being paid in full before the grant funding is issued.
7	Cowal Fiddle Workshop	£300	£240	£3,075	£2,075	£200
8	Cowal Music Club	£750	n/a	£5,400	£1,000	£600
9	Creative Words in Cowal	£1,200	n/a	£2,500	£1,250	£1000
10	Dunoon Baptist Church	New	New	£34,500	£4,000	£3,000
11	Dunoon Link Club	New	New	£8,060	£3,920	£3,000
12	Innellan Bowling and Tennis Club	£780	£1,500	£1,360	£680	£680
13	Kilfinan Community Forest	£1,300	n/a	£4,000	£2,000	£1,000
14	Kyles Marketing Group*	New	New	£5,590	£1,010	£650
15	Lochgoilhead Fiddle Workshop	n/a	£1,940	£3,619	£1,769	£1,000
16	MacMillan Cancer Support	New	New	£18,100	£1,500	£1,000
17	Strachur and District Piping	New	New	£7,880	£3,380	£3,000
18	Strachur Friendship	New	New	£1,164	£582	£582
19	Tee in the Port*	n/a	£2,300	£9,000	£3,384	£2,400
20	The Touring Network	New	New	£7,100	£3,550	£1,200
		<b>Total Available</b>				<b>£35,247</b>
		<b>Total Recommended</b>				<b>£32,542</b>
		<b>Balance remaining</b>				<b>£2,705</b>



(Ref: Report by Community Development Officer dated 5 April 2016, submitted)

### **11. SECONDARY SCHOOL REPORT - ROTHESAY ACADEMY**

The Head Teacher, Rothesay Joint Campus took the Committee through an annual update report on Rothesay Academy which outlined the school's performance during the 2015/2016 academic year along with updates on learning-centered activities that have taken place.

#### **Decision**

The Committee

1. Noted the contents of the report and;
2. Noted the excellent progress and results contained in the report.

(Ref: Report by Head Teacher dated 5 April 2016, submitted)

### **12. HEALTH AND SOCIAL CARE INTEGRATION**

The Committee considered a report which provided a progress update on the action undertaken to establish the Argyll and Bute Health and Social Care Integration Partnership from the 1<sup>st</sup> April 2016.

#### **Decision**

The Committee noted the contents of the report.

(Report by Programme Lead- Integration dated 5 April 2016, submitted)

### **13. ADULT CARE SERVICE UPDATE**

The Area Manager for Adult Care took the Committee through a report on the relevant issues regarding Health and Social Care within Bute and Cowal, the report provides an update on the performance and delivery of Health and Social Care related activities and development for Bute and Cowal.

#### **Decision**

The Committee noted the contents of the report.

(Ref: Report by Locality Manager, Adult Services dated 5 April 2016, submitted)

Councillor MacIntyre left the meeting and Councillor McNaughton assumed the Chair.

### **14. BUTE CARE HOME PROVISION**

The Committee considered a briefing update submitted by the Head of Adult Care - East during the meeting which provided a short summary update on the progress of the Bute Redesign Steering Group noting that two meetings have currently taken place and the Groups key aims and objectives moving forward.

#### **Decision**

The Committee

1. Noted the contents of the briefing note and;
2. Noted a full report would be brought to the June Area Committee.

(Ref: Briefing note by Head of Adult Care - East dated 5 April 2016, submitted)

Councillor MacIntyre entered the meeting and resumed the Chair.

### **15. TRAFFIC AND PARKING ISSUES**

The Contracts Manager for Roads and Amenities Services took the committee through an update report on the parking review process to date and the overall programme of the steps required for the implementation of any changes to the current arrangements including an informal consultation, feedback to Members and the associated statutory consultation process.

#### **Decision**

The Committee:

1. Noted the contents of the report and;
2. Requested a further parking workshop to be scheduled on the 3 May 2016 to consider the recommendations contained in the report further.
3. Requested that thereafter an update report be submitted to a future Area Committee.

(Ref: Report by Senior Technician, Roads and Amenity Services dated 5 April 2016, submitted)

Councillor Gordon Blair left the meeting.

### **16. CYCLE PATH - EAST BAY, DUNOON**

The Transport Planner took the Committee through a report on the proposals to install active travel signage in Dunoon in line with similar projects recently undertaken in other key towns in Argyll. The proposed works contained in the report will be funded by the Scottish Government Smarter Choices Smarter Places and Cycling Walking Safer Streets grant funding.

The Committee held a discussion with the Transport planner over concerns relating to lack of proposed works for the West Bay, Dunoon and appropriate lineage on the East Bay for cyclists.

#### **Decision**

The Committee noted the contents of the report.

(Ref: Report by Transport Planner dated 5 April 2016, submitted)

### **17. DIGITAL INFRASTRUCTURE**

The Senior Planning Development Officer took the Committee through a report which provided an update on the various digital infrastructure projects including superfast broadband, other broadband issues, mobile communications and public Wi-Fi.

#### **Decision**

The Committee noted the contents of the report.

(Ref: Report by the Senior Planning Development Officer dated 5 April 2016, submitted)

Councillor Alex McNaughton left the meeting.

### 18. ROTHESAY LADE CONDITION

The Amenity Performance Manager provided the Committee with a briefing note update on outstanding issues affecting the Rothesay Lade which carries surface water from surrounding hills through the town of Rothesay via the Kirk Dam sluice and through the Meadows before reaching the town outfall points in Rothesay Bay..

#### **Decision**

1. The Committee noted the contents of the verbal and email update and;
2. Requested a written report come to the May Business Day.

(Ref: Briefing note by Amenity Performance Manager dated 5 April 2016, submitted)

### 19. DUNOON 5 A SIDE PITCHES

The Amenity Performance Manager provided the Committee with a verbal update on the issues surrounding the five a side cages located at Dunoon Stadium.

The Committee held a discussion citing there were several issues to be resolved including clarity on responsibility for maintenance, the proposed extension of the lease and the current funding application to Sports Scotland.

#### **Decision**

1. The Committee noted the contents of the verbal update and;
2. Requested a written report be brought to June Area Committee.

(Ref: Verbal update by Amenity Performance Manager dated 5 April 2016, submitted)

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public from the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

### 20. ARDENTINNY PUBLIC CONVENIENCES

The Amenity Performance Manager provided the Committee with a verbal update on a proposal being considered for the community of Ardentenny to take over the day to day running of their local public convenience and requested that a full report be brought to the June Area Committee for consideration.

#### **Decision**

The Committee:

1. Noted the contents of the verbal update and;
2. Agreed for this item to be brought back in report format to the June Area Committee.

(Ref: Verbal update by Amenity Performance Manager dated 5 April 2016, submitted)

### **21. REFURBISHMENT OF RIVERSIDE LEISURE CENTRE**

The Leisure and Youth Services Manager took the Committee through a report which provided a progress update on the proposed works for the refurbishment programme to the Riverside Swim and Health Centre.

#### **Decision**

The Committee:

1. Noted the contents of the report and;
2. Agreed the recommendations at item 3 of the report.

(Ref: Report by Leisure and Youth Services Manager dated 5 April 2016, submitted)

BUTE AND COWAL AREA COMMITTEE

UPDATE PAPER

24/05/16

**Cowal Fixed Link Working Group**

**Purpose of this paper**

This paper is presented to the Bute and Cowal Area Committee to request their support to the Cowal Fixed Link project, prior to support being requested from the full Argyll & Bute Council later this year.

**Introduction**

The Cowal Fixed Link Working Group (CFLWG) is an ad-hoc group of county councillors, community councillors and business people who live in Cowal and Rosneath and who have been considering, since late 2013, options for a fixed link to connect Cowal to the Central Belt, with some of those options also involving Rosneath. This project was given impetus by the information and poor economic forecasts presented to the Argyll & Bute Economic Forum in October 2014.

**Fixed Link Project**

A number of fixed link options have been agreed by the Working Group. These can be accessed at:

<http://www.domaindesignagency.com/clients/maps/Routes.pdf>

These route options are illustrative at the moment, and will need refined through an engineering feasibility study to determine the best cost / benefit result. Note that crossing 4A also has the added benefit of providing a bypass to both the A82 north of Tarbet and the A83 Rest and Be Thankful.

The project is in two sections, each of which would be initiated in parallel:

1. Feasibility / Cost / Benefit of each proposed link.
2. A project to realise the economic benefit that can be provided to Cowal and Rosneath (Crossing Options 3 and 4 apply to Rosneath). This would be realised by establishing a properly funded Cowal Development Corporation, with at least a committed five year budget, to drive / oversee the actions needed. While no targets would be set, the intent would be to triple or more the current population of Cowal.

**Planned Actions**

The following actions are currently in place:

1. Through the Inverness based Interface program, contact has been made with Strathclyde University to initiate an economic benefit analysis of the impact a fixed link could provide and the actions need to achieve this.

**Cowal Fixed Link Working Group**

2. The local MSP – Michael Russell – and the Highlands MSP – Donald Cameron – have committed to two political objectives:
  - a. A Parliamentary petition supporting the project being presented within the next few months.
  - b. A statement in Parliament that the Scottish Government supports this project within the life of the current Scottish Parliament.
3. A public consultation to gain support for the project and a first view of which option is preferred. This action is supported by the Argyll & Bute Economic Forum Report of February 2016.
4. A press and publicity campaign to accompany the public consultation.
5. After obtaining formal Council support, establishing a charity modelled on the Borders Railway Campaign to seek funds and to take the project forwards.

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**ARGYLL AND BUTE COUNCIL**

**BUTE & COWAL  
AREA COMMITTEE**

**CUSTOMER SERVICES**

**7<sup>th</sup> JUNE 2016**

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**AREA SCORECARD FQ4 2015-16**

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**1 Background**

- 1.1 This paper presents the Area Scorecard, with exceptional performance for financial quarter 4 of 2015-16 (January - March 2016). Where commentary has been entered in Pyramid, it is included here.

**2 Recommendations**

- 2.1 It is recommended that the Area Committee notes the exceptional performance presented on the Scorecard.

**Douglas Hendry  
Executive Director, Customer Services**

Jane Fowler  
Head of Improvement & HR

For further information, please contact:

David Clements  
Improvement and Organisational Development Programme Manager  
(Improvement and Performance Management)  
01546 604205



## Bute and Cowal Area Scorecard

FQ4 15/16

<b>Education</b>			<i>Target</i>	<i>Bute &amp; Cowal</i>	<i>Council</i>
% positive destinations	Dunoon Grammar	ACY 14/15		95 %	93.1 %
% positive destinations	Rothesay Academy	ACY 14/15		96 %	
HMIE positive School Evaluations - B&C Sec			75 %	100 %	100 %
School % unauthorised absence	Dunoon Grammar			2.9 %	1.4 %
School % unauthorised absence	Rothesay Academy			1.5 %	
National 4 % pass rate	Dunoon Grammar	ACY 14/15		87.40 %	94.70 %
National 4 % pass rate	Rothesay Academy	ACY 14/15		93.60 %	
National 5 % pass rate	Dunoon Grammar	ACY 14/15		81.80 %	74.80 %
National 5 % pass rate	Rothesay Academy	ACY 14/15		77.90 %	
New Higher % pass rate	Dunoon Grammar	ACY 14/15		78.50 %	76.80 %
New Higher % pass rate	Rothesay Academy	ACY 14/15		74.10 %	
<b>Roads &amp; Street Lighting</b>			<i>Target</i>	<i>Bute &amp; Cowal</i>	<i>Council</i>
% road area resurfaced/reconstructed - B&C			1.68 %	2.08 %	1.95 %
% road area surface treated - B&C			1.14 %	3.57 %	13.42 %
% Cat 1 road defects repaired timeously - B&C				93 %	91.9 %
Street lighting - % B&C faults repaired within 7 days			88 %	86 %	88 %
<b>Economy</b>			<i>Target</i>	<i>Bute and Cowal</i>	<i>Council</i>
% of Pre-App Enquiries Processed in 20 working days in B&C			75.0 %	68.2 %	76.5 %
Householder Planning Apps: Ave no of Weeks to Determine - B&C			8.0 Wks	10.5 Wks	6.7 Wks
All Local Planning Apps: Ave no of Weeks to Determine - B&C			12.0 Wks	13.2 Wks	10.3 Wks
CC1 Affordable social sector new builds - B&C			8	8	10
No. of All Local Planning Apps determined in B&C				38	242

<b>Adult Care</b>	<i>Target</i>	<i>Bute and Cowal</i>	<i>Council</i>
B&C - % of Older People receiving Care in the Community - In Year	80.0 %	85.9 % <b>G</b> ↓	79.0 %
B&C - % of Older People receiving Care in the Community	80.0 %	77.9 % <b>R</b> ↑	76 %
B&C - Delayed Discharges awaiting Admission to a Care Home - In Year		2 ↑	8
B&C - Number of SM Clients		154 ↑	467
B&C - No of LD Cases		112 ↑	372
B&C - Total no of MH Clients		93 ↑	268
<b>Children and Families</b>	<i>Target</i>	<i>Bute and Cowal</i>	<i>Council</i>
CA12 B&C - Total No LAAC		49 ↑	111
CA17 B&C - No of External LAAC		3 ↑	5
CA25 B&C - % Reviews of LAAC Convened within Timescales	85 %	97 % <b>G</b> ↓	91 %
CP5 B&C - No of Children on CPR		12 ↑	27
CP16a B&C - No of Children on CPR with a completed CP plan		12 ↑	27
CABD53 B&C - Open Cases - children with disability		52 ↑	124
<b>Environment</b>	<i>Target</i>	<i>Bute &amp; Cowal</i>	<i>Council</i>
Car Parking income to date - B&C	£ 76,905	£ 63,897 <b>R</b>	£ 827,164
Dog fouling - number of complaints B&C	27	45 <b>R</b> ↓	119
Dog fouling - number of fines issued B&C	3	3 ↑	4
LEAMS - B&C Cowal	73	77 <b>G</b> ↑	80
LEAMS - B&C Bute	73	80 <b>G</b> ↑	
No of Complaints ref Waste Collection - B&C Bute		0 →	4
No of Complaints ref Waste Collection - B&C Cowal		0 ↓	

<b>Success Measure</b>	<b>Target FQ4 15/16</b>	<b>Actual FQ4 15/16</b>	<b>Traffic Light</b>	<b>Trend</b>	<b>Comments</b>
HMIE positive School Evaluations - B&C Secondary	75%	100%	Green	Constant	No HMI inspections were published during quarter 4. (fourth consecutive quarter)
No of External LAAC	Council = 5	3	Green	Ascending	The trend lines reflects an improved position on last year. Caring for and supporting our looked after children within Argyll and Bute offers the best outcomes whilst also making the most effective use of our available resources. The improvements within our children's houses and fostering services have supported this.
B&C - % of Older People receiving Care in the Community	80%	78%	Red	Ascending	No commentary in Pyramid
All Local Planning Apps: Ave no of Weeks to Determine - B&C	12 weeks	13.2 weeks	Red	Descending	All 3 Planning Indicators are below target this quarter. The % of Pre-Apps processed in 20 working days is 7% below target whilst the average timescale to deal with 'Household Applications' and 'All Applications' is 2.5 weeks and 1.2 weeks is above target, respectively. The dip in performance is disappointing and particularly out of character – particularly for the headline 'average number of weeks to determine all local planning
Householder Planning Apps: Ave no of Weeks to Determine - B&C	8 weeks	10.5 weeks	Red	Descending	

Success Measure	Target FQ4 15/16	Actual FQ4 15/16	Traffic Light	Trend	Comments
<p>% of Pre-App Enquiries Processed in 20 working days in B&amp;C</p>	<p>75%</p>	<p>68%</p>	<p>Red</p>	<p>Ascending</p>	<p>applications'. For the past year and a half the team have delivered performance well within target.</p> <p>The B&amp;C Planning Team are currently in a transitional phase with new management being appointed this quarter on 10<sup>th</sup> February (David Love) and restructure of Enforcement Team which is operating with less staff following Budget Decision / Service Choices in February. The team are also dealing with a minor backlog of applications following an unforeseen long term absence.</p> <p>David Love is settling in well and FQ1 statistics corroborate this. Quarter to date figures already show all targets are now being met again = 100% approval rate, 77% of pre-apps determined within 20 days (75% Target) and All local applications dealt with in 10.4 weeks (12 week target). We expect this to continue and deliver on target performance for FQ1 2016/17.</p> <p>The member of staff who was absent has also returned to work in full capacity.</p> <p>David Love is keen meet any B&amp;C Members in person to discuss performance or individual Planning matters</p>

Success Measure	Target FQ4 15/16	Actual FQ4 15/16	Traffic Light	Trend	Comments
% Cat 1 road defects repaired timeously – A&B	90%	92%	Green	Ascending	The overall percentage of Cat 1 defects attended to within the allocated 5 day time period remains at a high level of 91.9% (90.9% last quarter). The overall number of Cat 1 defects reported in the fourth quarter of (55) although an increase since the last quarter, is reasonably low for a winter period. This may be reflective of the milder weather conditions experienced over the recent winter period, or perhaps a general overall improvement in road condition. Figures for the Areas are as follows:- Bute and Cowal – 93% Helensburgh and Lomond – 90% Mid Argyll, Kintyre and Islay – 94% Oban Lorn and the Isles - 100%
Street lighting - % B&C faults repaired within 7 days	88%	86%	Red	Descending	One of our Helensburgh based electricians is working 4 days a week in the B&C area allowing a faster response to reactive repairs
Car parking income to date – B&C	£76,905	£63,897	Red	Ascending	The level of income remains below the targeted projection, however, the recovery is showing a big improvement from previous years. Discussions are on-going on how to further utilise resources within Roads and Amenity Services to improvement enforcement efficiently.
Dog fouling - number of complaints B&C	27	45	Red	Descending	We will continue to work with community groups to address the issue of dog fouling - we will also work with the local media via written press, council web team and local radio to highlight the issue and raise awareness during the summer months - this will be linked to the Keep Scotland Beautiful campaign on this issue.



# Dunoon Regeneration Party

# How did it all start



1035 Members



# Queens Hall Empty Shops



# Litter Pick at the Rose Gardens



# Quite a Haul!



# Work Starts



# Inspiring People

**Before**



**After**

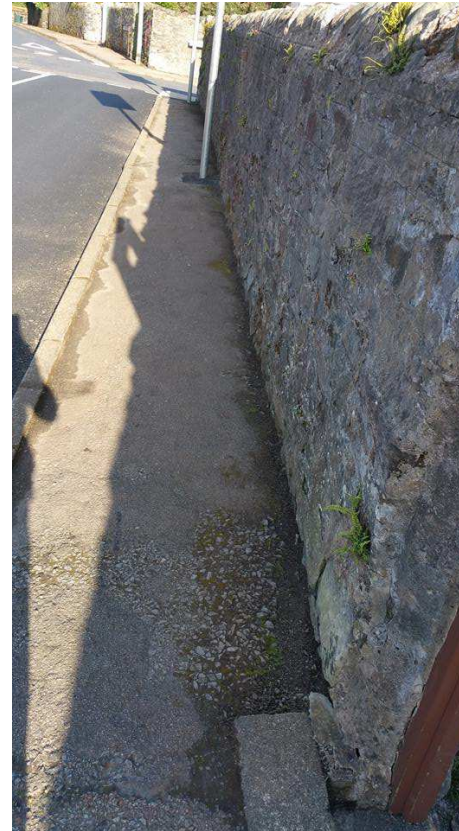


# Taking Pride

**Before**



**After**



# Other Projects



# New Projects

**Hit list #1**



**Hit list #2**





# Jingle Bus





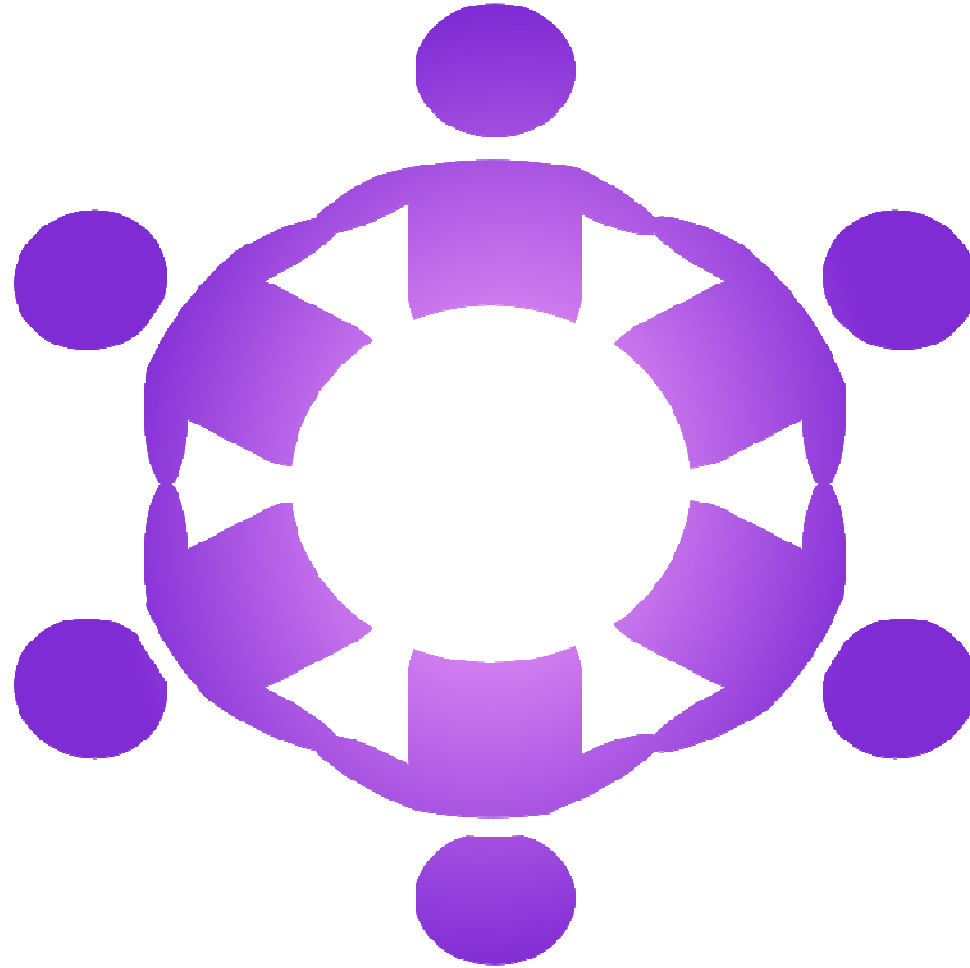


# Crazy Golf



# Public Support





**WE NEED A COMMUNITY CENTRE**

# Making it Pay



# Clean Energy





# Life Saving



# Volunteers



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**ARGYLL AND BUTE COUNCIL****BUTE AND COWAL AREA  
COMMITTEE.****COMMUNITY SERVICES****7<sup>th</sup> June 2016**

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**BUTE AND COWAL ADULT HEALTH AND SOCIAL CARE**

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**1. EXECUTIVE SUMMARY**

The purpose of this report is to provide an ongoing update to the Area Committee on relevant issues regarding Health and Social Care within Bute and Cowal.

This report focuses on a number of regularly reported areas such as delayed discharge and adult support and protection and in addition provides information on new areas of work, such as Integrated Care Fund allocations and progress on the establishment of local integration management arrangements.

**2. INTRODUCTION**

As off the 1<sup>st</sup> April 2016 Argyll & Bute Health & Social Care Partnership is responsible for all Health and Social Care provision within Argyll & Bute. This new responsibility changes the relationship and reporting structures required from those previously in place.

In addition to a new management structure, localities are in the process of setting up Locality Planning Groups which will be responsible for reviewing and monitoring our performance and delivery against the HSCP 3 year Strategic Plan.

This report provides information on a range of areas that are regularly updated and others that are new areas of activity.

**3. RECOMMENDATIONS**

It is recommended that members note this report.

**4. DETAIL**

There are a number of developments taking place during the evolution of the Health and Social Care Partnership and this report focuses on the following aspects:

- Integration
- Locality Planning
- Service Redesign
- Delayed Discharge
- Adult Support and Protection
- Home Care Provision
- Balance of Care
- Local Care Homes
- HSCP savings plans
- Review of Argyll & Bute in-patient capacity

#### **4.1 INTEGRATION**

HSCP is now in operation from the 1/4/16. As previously noted Bute and Cowal's adult services management structure consists of Viv Hamilton Locality Manager for Bute and Cowal Jane Williams Local Area Manager Bute and Jayne Lawrence-Winch Local Area Manager for Cowal.

#### **4.2 LOCALITY PLANNING**

Effective local service delivery requires successful participatory decision making at a local level. This can only be achieved by empowered individuals and communities. In Argyll and Bute we are committed to preparing and supporting our locality planning and operating arrangements to ensure that we are skilled in our ability to *"plan, own and deliver"* services that are required within our communities.

We have established Locality Planning Groups for both Bute and Cowal. Both groups are currently jointly Chaired by Mark Lines, Locality Manager Children & Families Bute and Cowal and Viv Hamilton Locality Manager Adults Bute and Cowal.

The groups are currently studying locality profile data which will start to inform the Locality Plan and local priority setting.

##### **4.2.1 COWAL LOCALITY PLANNING GROUP**

This group has met several times and is scoping out the areas that will be included within the Locality Plan. Membership is still evolving. A workshop was held using a coproduction approach and resulted in agreement of the priorities for the group workplan. A draft Locality Plan will be produced by October 2016.

##### **4.2.2 DUNOON SERVICE REDESIGN**

This group is responsible for developing the Strategic Assessment for a new Primary Care facility in Dunoon and , scoping out the local requirements for the provision of facilities for Primary Care services and other linked services such as health and social care in a co-located base.

A workshop was held with the 3 Dunoon GP surgeries and patient representatives which have informed the Strategic Assessment. This will be submitted to the Scottish Government shortly and if successful we will move to the Initial Agreement stage.

##### **4.2.3 BUTE SERVICE REDESIGN & LOCALITY PLANNING GROUP**

The two groups are working closely together to develop the business case for a new facility and working towards having a draft Locality Plan in place for October 2016.

A workshop was recently held which included the Bute Locality Planning Group, Bute Service Redesign Group and other stakeholders. The Strategic Assessment was completed and will be submitted to the Scottish Government shortly. If approved we can move to the next stage of the bid which is the Initial Agreement stage. This stage will require a much wider review and engagement with all stakeholders including local independent service providers and care homes. The intention is to design a new facility informed by the demographic data we have for Bute for the first time, shaping

the model accordingly and bringing relevant services onto one site. The detail will emerge as the Initial Agreement takes shape.

### 4.3 DELAYED DISCHARGE ACTION PLAN

We continue to have a good record in Bute and Cowal regarding delayed discharge and currently have no breeches at the time of writing. We are drafting a bid for Delayed Discharge monies to build additional capacity to support our good practice as the Scottish Government target will increase to 72hr discharge in April 16 for patients who are medically fit for discharge.

### 4.4 ADULT SUPPORT & PROTECTION (ASP)

Under the Adult Support and Protection Act 2007 we have a duty of care to safeguard and investigate cases that meet the following 3 point criteria.

- The adult is unable to safeguard their own wellbeing.
- Are at risk of harm and...
- Because of a disability, mental disorder or illness of physical or mental infirmity, are vulnerable to being harmed than an adult that is not affected.

The latest activity data Jan-March 16 is shown below:

Unusually for this quarter Helensburgh received the highest number of referrals and Bute and Cowal fell below MAKI in the numbers received. The total increased from last quarter's report of 105 to 129.

Area	Number of AP referrals	% of AP referrals
B&C	31	24% (30.4%)
H&L	39	30.2% (17.1%)
MAKI	35	27.1% (30.4%)
OLI	24	18.6% (21.9%)
Total	129	

### Maintaining agreed timescales

The number and percentage of referrals where adult protection inquiries have been completed within the agreed timescale of 5 working days has stayed above the target at 80% once again with Bute & Cowal achieving 97%:

	Late	On Time	Not Complete	Total	% On Time
<b>B&amp;C</b>	1	30	0	31	97%
<b>H&amp;L</b>	14	24	1	39	62%
<b>MAKI</b>	1	34	0	35	97%
<b>OLI</b>	5	18	1	24	75%
Sum:	21	106	2	129	82%

The Bute & Cowal Locality ASP Forum is very active and is hosting a multiagency ASP Conference on 18<sup>th</sup> May 2016 raising awareness of ASP, examining case studies and sharing examples of good practice.

#### 4.5 HOMECARE PROVISION

We have continued to achieve a zero waiting list for home care services and we have no one awaiting packages at the time of writing. Our home care procurement officers continue to work diligently with provider organisations to provide all packages of care.

Initial reviews are undertaken by the Home Care Procurement Officers 4 weeks after services are introduced and are all up to date at the time of writing. Further reviews are undertaken at regular intervals and at least once a year if the situation is stable. However, a review can be called at anytime depending on the individual need of the person.

Bute and Cowal Care at Home activity:

Q4 FY 2015/16 (Jan – Mar 2016)	Bute	Cowal	Total
No of Clients receiving a Service	162	196	358
Projected hours of care **	25,146	26,782	51928

##### 4.5.1 CONTRACT MANAGEMENT PROCESS

Argyll and Bute Council's Procurement and Commissioning team are responsible for the Contract and Supplier management of these services. This is complimented by the service monitoring and review process carried out by Homecare Procurement Officer and Care Managers. The Procurement and Commissioning Team carry out quarterly contract management meetings that determine the risk rating of each contract. All contracts are risk registered using a combination of Care Inspectorate grades, service concerns and complaints. Additional monitoring is undertaken as required where risk level increases.

The current breakdown of the grades for B&C providers are:

B&C Providers	Care Inspection Grades		
	Quality of Care and Support	Quality of Staffing	Quality of Management and Leadership
Allied	6	6	5
Carewatch	5	5	5
Care UK	5	5	4
Carr Gomm	4	4	5
Careplus	6	5	6
Cowal Carers	5	4	4
Mears	3	3	3

\*Care Inspectorate Grades:

6- Excellent    5- Very Good    4- Good    3- Adequate    2- Weak    1- Poor

Currently the model of homecare delivered is time and task focused but we have been piloting a new model in Tighnabruaich that is outcome based offering additional flexibility to service users and can respond to changing priorities at short notice.

With the introduction of SDS we are now assessing and moving to delivering services with an outcome focused emphasis, for all service users. The new model of care aligns itself to the principles of self-directed support.

The service will be commissioned in blocks of hours, in mapped areas and advising of guide times. This will provide additional flexibility within the blocks by allowing the commissioners to reduce or extend the block as required.

There are a number of advantages to the delivery of services in our area:

- Services assessed and delivered in an outcome focused way.
- A more logical order of service provision will reduce travel time and free up resource capacity
- Additional flexibility built in, enabling providers to respond to changing priorities at short notice.
- Scope within the blocks to realign services to accommodate quick discharges from hospital
- Addresses minimum wage concerns as staff will be paid by block hours provided with no gaps in provision when a service user is absent for short periods of time.

This was presented to the Integration Joint Board (IJB) on 18/5/16 by Allen Stevenson Head of Service.

#### 4.6 BALANCE OF CARE

The balance of care target is 80% of people receiving care in the community.

Cowal currently sits at 78% with Bute at 78% with the average of 76% for the whole of A&B.

\*Taken from Pyramid 11/5/16

#### 4.7 LOCAL CARE HOMES

The current grades are outlined below:

<b>Thomson Court Care Inspectorate grades</b>	
Quality of Care & Support	5
Quality of Environment	5
Quality of Staffing	5
Quality of Management & Leadership	5

<b>Struan Lodge Care Inspectorate grades</b>	
Quality of Care and Support	5
Quality of environment	5
Quality of staffing	5
Quality of Management & Leadership	5

We have a number of vacancies within several Care Homes in our area and at the time of writing we have 2 in LA homes, 15 in Private homes in Cowal and 5 in Private homes in Bute, giving a total of 22 for Bute and Cowal. (27/5/16)

#### **4.8 HSCP savings plans**

The Integration Joint Board has agreed a saving plan of 8.498m for 2016/17. A wide range of areas will be reviewed.

#### **4.9 Review of Hospital in-patient capacity**

The HSCP has agreed that a review should be undertaken examining all hospital in-patient capacity, bed utilization, occupancy levels and capacity and demand. Any reduction in local hospital bed provision will be undertaken with engagement of staff and communities. Bute and Cowal hospitals will undertake a test of change before any decision is made. This will include measuring the impact on the community demand and increasing capacity for enhanced complex care at home or in a homely setting.

### **5.0 CONCLUSION**

The aim of this paper is to provide an update to the Area Committee on the performance and delivery of Adult Health and Social Care related activities and developments for Bute and Cowal.

As Integration becomes embedded within the HSCP and Localities, we will start to see opportunities emerge for service improvements with a reduction in duplication, co-location of staff and services, the realization of economies of scale and embedding our shared ambition of a person centered approach to all of our business.

This is a challenging and exciting time in the development of the HSCP and a time of transition for our communities and staff. There is a significant change programme in place which, over time will guide and support the changes required in order to deliver our 3 year Strategic Plan. The Area Committee will be updated on a regular basis.

### **6.0 IMPLICATIONS**

6.1	Policy	NA
6.2	Financial	NA
6.3	Legal	NA
6.4	HR	NA
6.5	Equalities	NA



6.6 Risk NA

6.7 Customer Service NA

**Christina West**  
**Chief Officer**  
**Argyll & Bute Health and Social Care Partnership**

**Allen Stevenson Head of Service (East)**  
**Argyll & Bute Health and Social Care Partnership**

Date of Report prepared 13<sup>th</sup> May 2016

**For further information contact:**

**Viv Hamilton**  
**Locality Manager Adult Care**  
**Bute & Cowal**  
**Argyll & Bute Health and Social Care Partnership**

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**ARGYLL & BUTE COUNCIL****BUTE AND COWAL AREA COMMITTEE****ARGYLL AND BUTE HEALTH AND  
SOCIAL CARE PARTNERSHIP****7<sup>th</sup> JUNE 2016**

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**Older People's Registered Service Standardisation Update**

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**1. SUMMARY**

- 
- 1.1 The purpose of this report is to advise members of the progress of the standardisation of the Older People's Registered Services. This was discussed in the last report of November 2015.

**2. RECOMMENDATIONS**

- 2.1 Members please note this report.

**3. DETAIL**

- 3.1 All Learning Disability units are now standardised and achieving best practice in the delivery and management of support services. All units are now working towards the same processes and frameworks.  
All learning disability units now move onto their developmental phase after the initial standardisation framework.
- 3.2 Older people's registered services were due to deliver the same processes. We consulted with the care inspectorate and they fully supported this next stage. The outcome would be that all council registered services will operate the same outcome focussed management and delivery framework which will be recognised by the care inspectorate therefore promoting consistent grading.
- 3.3 Argyll and Bute Council would be leading the way in modern outcome focussed support delivery. Quality evaluation frameworks are qualitative and quantitative. We strive for best practice in our management and support frameworks. When all services were standardised, we could offer flexibility of management and staffing due to the standard approach and the computerised systems.
- 3.4 Older People's registered services now have all of the same outcome focussed management and delivery framework on I Drives, however there were issues with delivering the whole of the framework. Older People's registered services are structured differently with staffing. The support framework was put in place but not introduced at this stage due to issues with lack of IT skills, lack of equipment and little administration time due to restricted budgets.

**4. CONCLUSION**

- 4.1 Argyll and Bute Council have standardised support management systems across the board in both Learning Disability and Older People's support. Our quality evaluation frameworks are qualitative and quantitative. We strive for best practice in our management and frameworks. All services in Learning Disability are standardised, we can offer flexibility of management and staffing due to the standard approach and the computerised systems. Older People's registered services have all the management systems in place but are not adopting the direct support framework at this stage. It may be prudent to revisit this again in the future, now that we are integrated into the Health and Social Care Partnership. Some Older People's units are still considering piloting the whole framework if they can manage the issues identified.
- 4.2 The tools are in place but the delivery of the whole is not achievable at this time due to the constraints highlighted.

**5. IMPLICATIONS**

- |     |                                     |   |
|-----|-------------------------------------|---|
| 5.1 | <b>Policy</b>                       | Review of existing processes and action plan for change management  |
| 5.2 | <b>Financial</b>                    | Need for costing for efficient IT and Wi-Fi. Administration time required for key workers to complete outcome focussed delivery.                                |
| 5.3 | <b>Personnel</b>                    | Training required in basic computing skills and review of skills/dedicated time.  |
| 5.4 | <b>Equalities Impact Assessment</b> | Framework actively promotes equal opportunities for people receiving support to lead full, meaningful and active lives. Outcomes are specific and quantifiable. |
| 5.5 | <b>Legal</b>                        | None unless current structure was deemed to require contractual change  |

For further information, please contact:

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**Learning Disability Manager**  
**ASIST**  
**2 Tom a Mhoid Road**  
**Dunoon**  
**01369 707350**  
**[morag.gillies@argyll-bute.gov.uk](mailto:morag.gillies@argyll-bute.gov.uk)**

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Argyll and Bute Council



Teaching and Learning 3 -12



Bute and Cowal Primary Schools 2015/16

# Primary School Profiles: Bute

Primary School Roll (as at census) *						
Cluster Primary Schools	11/12	12/13	13/14	14/15	15/16	% change in Roll over 5 years <sup>1</sup>
North Bute Primary School	56	57	52	47	41	-26.8%
Rothsay Primary School	234	242	229	225	237	1.3%
St Andrew's Primary School	100	102	110	103	79	-21.0%
<b>Total Roll for cluster</b>	<b>390</b>	<b>401</b>	<b>391</b>	<b>375</b>	<b>357</b>	<b>-8.5%</b>

\* Data for rolls provided at Census each year

<sup>1</sup> Please note the % change in Roll over 5 years shows the percentage change in roll figures from 2011/2012 to 2015/2016 and is not an average.

## Footwear and Clothing Grant and Free School Meal Information for Bute Cluster

	11/12	12/13	13/14	14/15	15/16
Clothing and Footwear Grant (CFG) (number of pupils) <sup>2</sup>	90	95	95	125	111
Clothing and Footwear Grant (CFG) (% of cluster school roll)	23.1%	23.7%	24.3%	33.3%	31.1%
<b>Total CFG for Primary Schools in Argyll and Bute</b>	<b>1118</b>	<b>947</b>	<b>1096</b>	<b>1113</b>	<b>954</b>
<b>Total CFG for Primary Schools as a % of total school roll in Argyll and Bute</b>	<b>19.3%</b>	<b>16.6%</b>	<b>19.2%</b>	<b>19.2%</b>	<b>16.5%</b>
	11/12 <sup>3</sup>	12/13	13/14	14/15	15/16 <sup>4</sup>
Free School Meals (number of pupils)	0	115	109	97	87
Free School Meals (% of cluster school roll)	0	28.7%	27.9%	25.9%	24.4%
<b>Total Free School Meals for Primary Schools in Argyll and Bute</b>	<b>0</b>	<b>871</b>	<b>898</b>	<b>856</b>	<b>761</b>
<b>Total Free School Meals for Primary Schools as a % of total school roll in Argyll and Bute</b>	<b>0</b>	<b>15.2%</b>	<b>15.8%</b>	<b>14.8%</b>	<b>13.1%</b>
<b>National Average for Free School Meals for Primary Schools (%)</b>	<b>22.6%</b>	<b>22.1%</b>	<b>22.0%</b>	<b>20.6%</b>	<b>55.3%</b>

<sup>2</sup> Clothing and Footwear Grant (CFG) is not shown as a National Average as each authority set their own criteria and therefore cannot be compared accurately. Please note that 2015-2016 data for CFG and Free School Meals (FSM) is to date (March 2016) and therefore may change as the year progresses.

<sup>3</sup> Please note that Free School Meals data was not collated by Argyll and Bute for the year 2011/2012

<sup>4</sup> On 5 January 2015, the Scottish Government launched the extension of free school meals eligibility to include all children in primary 1-3.

National Averages for Free School Meals have been taken from 'Summary statistics for attainment, leaver destinations and healthy living, No. 5: 2015 Edition'



**Exclusion and Attendance Information for Bute Cluster**

	11/12	12/13	13/14	14/15	15/16 <sup>7</sup>
Attendance (% of cluster school roll) <sup>5</sup>	95.84%	94.63%	95.44%	94.98%	96.30%
Unauthorised Absence (% of cluster school roll)	0.58%	0.35%	0.55%	0.84%	0.58%
<b>Authority Average – (%) Primary Schools in Argyll and Bute</b>	95.74%	95.40%	95.87%	95.48%	95.45%
<b>Unauthorised Absence - (%) Primary Schools in Argyll and Bute</b>	0.79%	0.87%	0.89%	0.94%	0.88%
<b>National Average for both Secondary and Primary Pupils (%)</b> <sup>6</sup>	Not collated	93.60%	Not collated	93.70%	Not collated
	11/12	12/13	13/14	14/15	15/16 <sup>8</sup>
Exclusion Openings	13	23	0	0	0
Exclusion Incidents	7	8	0	0	0
<b>As a % of Total Argyll and Bute Primary School Exclusion Openings</b>	3.5%	7.7%	0%	0%	0%
<b>As a % of Total Argyll and Bute Primary School Exclusion Incidents</b>	7.6%	11.4%	0%	0%	0%

<sup>5</sup> Authorised absence includes bereavement, short – term exceptional domestic situations, religious observance, weddings of immediate family. Unauthorised absence includes truancy, unexplained absence and most family holidays during term time. Attendance and absence is outlined in Management Circular 3.03.

<sup>6</sup> Attendance, Absence and Exclusion information is now collected on a biennial basis and was **not** collected for 2011/2012, 2013/2014 or 2015/2016 academic year.

<sup>7</sup> Please note that attendance data for 2015-2016 is for the year to date and not a complete year. It is therefore subject to change.

<sup>8</sup> Please note that exclusion data for 2015-2016 is for the year to date and not a complete year. It is therefore subject to change.

National Averages for Attendance have been taken from Summary Statistics for Schools in Scotland, No.6 | 2015 Edition, 9th December, 2015.

# Primary School Profiles: Cowal

Primary School Roll (as at census) *						
Cluster Primary Schools	11/12	12/13	13/14	14/15	15/16	% change in Roll over 5 years <sup>1</sup>
Dunoon Primary School	216	191	192	196	203	-6.0%
Innellan Primary School	24	14	13	8	11	-54.2%
Kilmodan Primary School	19	19	17	14	13	-31.6%
Kirn Primary School	164	177	199	239	251	53.0%
Lochgoilhead Primary School	29	26	28	22	27	-6.9%
Sandbank Primary School	80	80	81	80	81	1.3%
Sandbank Primary School Gaelic Unit	38	43	40	39	40	5.3%
St Mun's Primary School	157	148	129	134	128	-18.5%
Strachur Primary School	58	67	54	47	42	-27.6%
Strone Primary School	45	32	30	26	31	-31.1%
Tighnabraich Primary School	23	26	30	30	28	21.7%
Toward Primary School	17	29	37	31	22	29.4%
<b>Total Roll for cluster</b>	<b>870</b>	<b>852</b>	<b>850</b>	<b>866</b>	<b>877</b>	<b>0.8%</b>

\* Data for rolls provided at Census each year

<sup>1</sup> Please note the % change in Roll over 5 years shows the percentage change in roll figures from 2011/2012 to 2015/2016 and is not an average.

## Footwear and Clothing Grant and Free School Meal Information for Cowal Cluster

	11/12	12/13	13/14	14/15	15/16
Clothing and Footwear Grant (CFG) (number of pupils) <sup>2</sup>	292	223	259	247	200
Clothing and Footwear Grant (CFG) (% of cluster school roll)	33.6%	26.2%	30.5%	28.5%	22.8%
<b>Total CFG for Primary Schools in Argyll and Bute</b>	<b>1118</b>	<b>947</b>	<b>1096</b>	<b>1113</b>	<b>954</b>
<b>Total CFG for Primary Schools as a % of total school roll in Argyll and Bute</b>	<b>19.3%</b>	<b>16.6%</b>	<b>19.2%</b>	<b>19.2%</b>	<b>16.5%</b>
	11/12 <sup>3</sup>	12/13	13/14	14/15	15/16 <sup>4</sup>
Free School Meals (number of pupils)	0	185	194	187	171
Free School Meals (% of cluster school roll)	0	21.7%	22.8%	21.6%	19.5%
<b>Total Free School Meals for Primary Schools in Argyll and Bute</b>	<b>0</b>	<b>871</b>	<b>898</b>	<b>856</b>	<b>761</b>
<b>Total Free School Meals for Primary Schools as a % of total school roll in Argyll and Bute</b>	<b>0</b>	<b>15.2%</b>	<b>15.8%</b>	<b>14.8%</b>	<b>13.1%</b>
<b>National Average for Free School Meals for Primary Schools (%)</b>	<b>22.6%</b>	<b>22.1%</b>	<b>22.0%</b>	<b>20.6%</b>	<b>55.3%</b>

<sup>2</sup> Clothing and Footwear Grant (CFG) is not shown as a National Average as each authority set their own criteria and therefore cannot be compared accurately. Please note that 2015-2016 data for CFG and Free School Meals (FSM) is to date (March 2016) and therefore may change as the year progresses.

<sup>3</sup> Please note that Free School Meals data was not collated by Argyll and Bute for the year 2011/2012

<sup>4</sup> On 5 January 2015, the Scottish Government launched the extension of free school meals eligibility to include all children in primary 1-3.

National Averages for Free School Meals have been taken from 'Summary statistics for attainment, leaver destinations and healthy living, No. 5: 2015 Edition'

**Exclusion and Attendance Information for Cowal Cluster**

	11/12	12/13	13/14	14/15	15/16 <sup>7</sup>
Attendance (% of cluster school roll) <sup>5</sup>	95.84%	95.18%	95.70%	95.16%	94.97%
Unauthorised Absence (% of cluster school roll)	0.60%	0.88%	0.79%	0.96%	1.06%
<b>Authority Average – (%) Primary Schools in Argyll and Bute</b>	95.74%	95.40%	95.87%	95.48%	95.45%
<b>Unauthorised Absence - (%) Primary Schools in Argyll and Bute</b>	0.79%	0.87%	0.89%	0.94%	0.88%
<b>National Average for both Secondary and Primary Pupils (%)<sup>6</sup></b>	Not collated	93.60%	Not collated	93.70%	Not collated
	11/12	12/13	13/14	14/15	15/16 <sup>8</sup>
Exclusion Openings	20	41	35	50	13
Exclusion Incidents	3	8	11	9	5
<b>As a % of Total Argyll and Bute Primary School Exclusion Openings</b>	5.4%	13.8%	17.3%	43.9%	37.1%
<b>As a % of Total Argyll and Bute Primary School Exclusion Incidents</b>	3.3%	11.4%	17.7%	33.3%	50.0%

<sup>5</sup> Authorised absence includes bereavement, short – term exceptional domestic situations, religious observance, weddings of immediate family. Unauthorised absence includes truancy, unexplained absence and most family holidays during term time. Attendance and absence is outlined in Management Circular 3.03.

<sup>6</sup> Attendance, Absence and Exclusion information is now collected on a biennial basis and was **not** collected for 2011/2012, 2013/2014 or 2015/2016 academic year.

<sup>7</sup> Please note that attendance data for 2015-2016 is for the year to date and not a complete year. It is therefore subject to change.

<sup>8</sup> Please note that exclusion data for 2015-2016 is for the year to date and not a complete year. It is therefore subject to change.

National Averages for Attendance have been taken from Summary Statistics for Schools in Scotland, No.6 | 2015 Edition, 9th December, 2015.



## Introduction

Within the Bute and Cowal area there are fourteen primary schools – three on Bute and eleven in Cowal. Nursery provision is provided in seven of these schools. Gaelic Medium education is provided at Sandbank Primary. This session there have been several staff changes in headship across the area. Kirsteen MacDonald Head of Learning and Teaching at Rothesay Joint Campus took up the post of acting Head Teacher at Kirn Primary in October 2015 following the departure of Barbara Gray to Education Scotland. Julie Fisher became the substantive Head Teacher at Rothesay

Joint Campus in June 2015. Lorraine Fisher became the acting joint Head Teacher at St Andrew's Primary, in addition to her role as Head Teacher of St. Mun's Primary in Dunoon and Julie Henry became the substantive Head Teacher at Strachur Primary in March 2016. The previous Head Teacher at Strone Primary successfully applied for the post of DHT at Kirn Primary and following her departure from Strone, Joyce Hawkins became acting joint Head Teacher of both Strone Primary and Kilmodan Primary.

## Teaching and Learning

### Health and Wellbeing

Learning in health and wellbeing ensures that children and young people develop the knowledge and understanding, skills, capabilities and attributes which they need for mental, emotional, social and physical wellbeing now and in the future. Learning through health and wellbeing enables children and young people to:

- make informed decisions in order to improve their mental, emotional, social and physical wellbeing
- experience challenge and enjoyment
- experience positive aspects of healthy living and activity for themselves
- apply their mental, emotional, social and physical skills to pursue a healthy lifestyle
- make a successful move to the next stage of education or work
- establish a pattern of health and wellbeing which will be sustained into adult life, and which will help to promote the health and wellbeing of the next generation of Scottish children.

## Teaching and Learning

### Numeracy

Being numerate helps us to function responsibly in everyday life and contribute effectively to society. It increases our opportunities within the world of work and establishes foundations which can be built upon through lifelong learning. Numeracy is not only a subset of mathematics; it is also a life skill which permeates and

supports all areas of learning, allowing young people access to the wider curriculum.

We are numerate if we have:

developed the confidence and competence in using number which will allow individuals to solve problems, analyse information and make informed decisions based on calculations.

# Teaching and Learning

## Literacy

Language and literacy are of personal, social and economic importance. Our ability to use language lies at the centre of the development and expression of our emotions, our thinking, our learning and our sense of personal identity. Language is itself a key aspect of our culture. Literacy is fundamental to all areas of learning, as it unlocks access to the wider curriculum. Being literate increases opportunities for

the individual in all aspects of life, lays the foundations for lifelong learning and work.

The literacy experiences and outcomes promote the development of critical and creative thinking as well as competence in listening and talking, reading, writing and the personal, interpersonal and team-working skills which are so important in life and in the world of work.

## Sandbank in Space

Sandbank Gaelic Medium pupils in P1-3 are taking part in the Rocket Science project, sponsored by the Royal Horticultural Society during Summer 2016. The children have planted seeds, some of which have already been in space and they are comparing how they grow in relation to a control experiment. The children are also tracking Tim Peake's progress and developing their own space learning centre, building on the developmental play study completed by Miss Wombwell, in partnership with the Open University in Scotland.



## Sci-Ku Success For Murrin from St Mun's

The Edinburgh International Science Festival is an educational charity, which aims to encourage people to discover the wonder of the world around them. The Reading Experiment, aims to unite the worlds of science and words by encouraging children to delve into science writing. This year's challenge was to write a Sci-Ku (Haiku) on the theme of light, following the recognised pattern of 3 lines of poetry with a syllable pattern that goes five-seven-five, making it short and snappy and leaving the reader with something to think about. Having written Haikus earlier in the academic year, as part of their project on 'Conflicts', the children of Primary 7 at St. Mun's rose eagerly to the challenge, submitting poems online covering a variety of aspects of 'light', from Thomas Edison, to the solar eclipse, rainbows and refraction. The competition encouraged children to research and select their own ideas, organising them for a purpose; build their confidence and communication skills when engaging with others; create a new piece of writing and explore and practice a new genre. Having received over 1000 science haikus from all over Scotland and beyond, Murrin Emmerson was awarded the runner up prize in the Primary Category of the competition for her poem:



Thomas Edison  
His filament lighted nights  
50 days and nights

## St Andrew's Day at St Andrew's Primary School

Pupils at St. Andrew's Primary School treated their parents and parishioners to an afternoon of poetry, song, dance and art on St. Andrew's Day. The celebration of teaching and learning was the culmination of a weeklong learning journey by each class exploring all things Scottish. Primary 6/7 shared their learning about the life and times of our national bard, Robert Burns, and sang a beautiful rendition of Leezie Lindsay before encouraging school mates and parents to join in with the rousing Charlie is My Darling. Primary 5/6 decided to learn more about Scottish inventors including Alexander Graham Bell, James Watt and Charles Mackintosh.

After learning about the inventors pupils designed their own inventions and presented their prototypes to pupils and parents. Pupils came up with innovative ideas such as the fridge which reads your mind and stocks itself. Primary 3/4 created a walking and talking art gallery after studying the artist Jomolo. They worked with local artist Ruth Slater and created their very own colourful masterpieces completed in the style of Jomolo. Primary 1/2 thoroughly enjoyed reading the Katie Morag stories by author Morag Henderson. They entertained the whole school with a song and dance they had written all about Katie Morag and her grannies – island granny, played by a glamorous Mrs Kane (school secretary), and mainland granny played by a not so glamorous Mr Dickson (school janitor)!



## Technology Showcase at Innellan Primary



Pupils from Toward, Innellan, St Mun's and Dunoon, supported by Acting Education Support Officer Gary Clark and Modern Apprentice Steven Simpson have been learning how to write computer code. Dunoon Primary has been using Lego WeDo and the other schools have been using Kudo. The progress and improvements in the pupils' independent working and problem solving has been fantastic and, over a period of a few weeks they have managed to develop a wide range of simple to complex games. Some of the games

have been for 1 – 3 players with a wide variety of worlds to be negotiated, tasks to be performed and scores to be achieved to win. Others have built lego toys that they have been able to programme to move in a variety of ways. All the pupils have learnt the basics of computer programming and hopefully a greater understanding of all the work that goes into developing the computer games they play. Councillors Walsh and Breslin were invited to the event and the pupils enjoyed explaining to them, in great depth, what they had been doing!.

## Kirn Primary Pre 5 Cross the Road!

Children attending the Pre 5 at Kirn Primary learned about road safety with lollipop man David. They used their newly acquired skills on a safe walk around the local area.



## Lochgoilhead Primary visit Sky Skills Academy in Livingstone

Lochgoilhead Primary School travelled with Tighnabruaich Primary School to the Sky TV Skills Academy in Livingstone to record a news report on “Mind, Body and Sport”. The pupils were shown how to use TV cameras, the mixing table, how to write a script and how to create a voice over. They recorded a six minute report using the green screen technology in the TV studios.



## Kilmodan Primary Pebble Projects

Kilmodan Primary is in its 4th year of the Pebble projects (PBL – Pupil based learning) and the work in 2016 has produced an interesting array of topics of learning by the children.

The criteria set out for the Pebble project states :

- the project must be motivating to the learner
- the project must be ambitious, possibly learning not covered in school.
- a project that can be supported by parents/carers and others within their community, where teachers and assistants become the facilitators of learning.

The project is managed using Project based management tools from the Buck University, USA, tools that provide valuable skills for future use in secondary, further education and the world of work. Here are some of the interesting projects chosen by the pupils this year:

Unicorns, Tractors, Dinosaurs, Ships, Planes of WW2, Horse husbandry and Armour through the ages.

The children presented their projects to their peers and were assessed by their classmates. During the final Kilmodan Tea Room of the term parents, friends and members of the community were given an opportunity to visit the classroom where all the projects were exhibited. The children were on hand to answer questions and talk to their guests about their project.



## Small Schools Football Festival

On Thursday 5th November Active Schools in partnership with Strachur Primary School ran a football festival for P4 and P5 pupils from the smaller primary schools within Cowal, at Strachur Park. The event was well attended with teams from Strachur, Strone, Tighnabruaich, Lochgoilhead and Kilmodan Primary Schools. The competition was based on a round robin with all the teams playing each other. The pupils were all very excited as, for many, this would be



their first competitive football playing against other schools. The players participated with great enthusiasm and many of the games were very close. After all the matches had been completed and the scores added up Strone Primary School finished top of the league closely followed by Lochgoilhead Primary School. The referees for the games were three Sports Leaders from Dunoon Grammar School who did an excellent job. The festival was a great success and there was a really positive atmosphere throughout the whole day.

## Young Leaders' At Strone

Strone Primary School signed up for the Argyll and Bute Young Leaders Award delivered by the Active Schools Co-ordinator. 10 pupils have just successfully completed the training. After looking at the qualities that a Young Leader should have the pupils looked in more detail about how to organise activity sessions and manage situations. They quickly learnt how to adapt activities and even to invent new games. After leading some games with their peers, the final test was to run an activity session for the P1-P3's. This ran very smoothly and the younger children had a great time taking part in all the new games. The new Young Leaders showed a confident and mature approach during the training sessions. Hopefully they will help to organise playground sessions in the near future.



## Five Pipers Piping at Tighnabruaich Primary



Five very excited young pipers were delighted when their instructor, Craig Campbell, arrived at school with not one set, but FIVE sets of bagpipes. They were extremely proud and relieved that they were able to get a sound out of them after much huffing and puffing. When they got home, Jodie's mum and dad were very proud of her for "up-levelling" – starting out on a wooden chanter, moving on to the black chanter and now the pipes. Rory's mum and dad were delighted and can't

wait until he can play a few tunes. Rowan's family were very pleased because most of his family have played the pipes, and he is only in P6! Lara was really proud and excited to show her mum because her big sister has pipes. Her mum was really surprised because Lara had forgotten to tell her she might be getting the pipes. Archie's parents were over the moon. They think he might be the first piping professional golfer when he grows up. Everyone is looking forward to the first performance of the Tighnabruaich Pipe Band.

## The World of Work

P7 pupils In Kirn Primary embarked on "My World of Work" topic. Pupils attended the local Job centre and police station to about different careers. They had visits from a local police commander and a local minister came in to talk about 'vocation'. One of their classroom assistants came to talk about her international career in child care.



## Winners!

P5 pupils from Kirn Primary took part in the recent inter-primary school football tournament at Dunoon Grammar School - and won!





# Outdoor Learning

## Forest Schools at Rothesay Primary Pre5

Rothesay Primary Pre-5 went on a Forest Schools adventure and invited their mums, dads, grans and grandpas to come too! They were learning about size and went on a hunt for big and small. There was a lovely muddy ditch to climb in and out of but someone got their wellies stuck and after lots of problem solving they were pulled out by a very long stick! Little did they know a troll was watching from under the bridge! The children were able to name all the things they found and sort them into big and small. All our visitors had a great day finding out just what the children get up to at Forest Schools and want to come again.



## Kirn's Ardentinnny Adventure



P6 pupils from Kirn Primary attended residential week at Ardentinnny Outdoor Centre in September 2015 taking part in team building, den building, kayaking and rock hopping. The pupils had a fantastic time and gained many new skills.



## Sandbank Visit to Benmore

Children from Sandbank Primary visited Benmore Gardens this Spring to launch a study on the rainforest and they continue to use their extensive grounds at Sandbank PS to support Outdoor learning. Bark rubbing and using mirror symmetry in nature have been enjoyable activities for learning. Our Eco Council have also been planning grounds improvement in partnership with parents.



# Enterprise

## Food for Thought

As part of their Food for Thought project, funded by Education Scotland, Strone Primary School took five P5-7 pupils, to the Taste for Tourism Conference in Oban. Strone pupils organised their own stall, with a presentation of their work about local produce, and took baskets of delicious Apple and Bramble flapjacks they had made, to sell at the event. They had been supported by Glenfinart Walled Garden who had provided the apples for their flapjacks. The children made a short speech on stage about their project, and spoke to lots of people in the food and tourism industry who came to their stall and purchased flapjacks. The delegates were very impressed by the quality of the snacks and the work that had gone into the packaging, which had been designed by the children themselves. In fact, before the end of the day, the flapjacks had sold out, and they made £80.00 profit! It was a great experience for all involved.



# Community Partnership

## Trip Down Memory Lane at Dunoon Primary School!



To celebrate the whole school Interdisciplinary Topic, Our School and Our Community, Dunoon Primary School hosted an Open Day for the community to come in to the school. The community were able to take guided tours of the school led by pupils to see the wonderful work the pupils have been doing. Mr John Stirling from the local museum provided the school with artefacts from bygone days and was there to help on the day and to talk to the visitors. Past pupils from when Dunoon Primary was the Dunoon Grammar School came along on the day as well as former primary pupils and staff. In light of the upcoming refurbishment and part

rebuild, this was an ideal opportunity for the community to see the school before the big changes take place. Teas and coffees and home baking were provided. There was a variety of memorabilia on display and the visitors were thrilled to look through all the old picture and documents, some even stayed for most of the morning browsing around! In the evening the school hosted a Ceilidh for adults only. 'Canned Haggis' played and Chatters provided a delicious small stovie supper in keeping with the Scottish theme.

## Love in a Box at Christmas!

Primary 7 children in Kirn Primary spread some Christmas cheer, in their local community, with Love-In-A-Box. Each box had been filled with love, and contained gifts and the ingredients for a festive supper. The pupils visited many of the elderly residents, bearing gifts donated by children, staff and parents. As you can see the lucky recipients were delighted with their boxes!



## Innellan Wildlife Watch Group Award!



The pupils at Innellan Primary School have received a 'Level 4-Thriving It's Your Neighbourhood Award'. The School is continuing to develop an area of waste ground in order to attract as wide a variety of wildlife as possible. Members of the community help the children with growing seeds and planting, and the children get involved in environmental art, making it a fun and productive space.

## Dunoon Primary School Health Week

Dunoon Primary have been involved in lots of physical activity including karate, shinty, orienteering, tennis, fitness dance and yoga. The older children also had presentations from Police Scotland, local Health Visitors and the assistant manager from the local Oxfam shop who all gave very interesting talks with very important messages regarding physical and emotional wellbeing. Younger children had a visit from the Childsmile team who reminded them about the importance of good oral health. The children have taken part in a school lunch competition to create a meal or a menu which Mrs Kirk and her team will hopefully serve next term as part of the "Theme" menu programme. P5-7 children competed in the school's

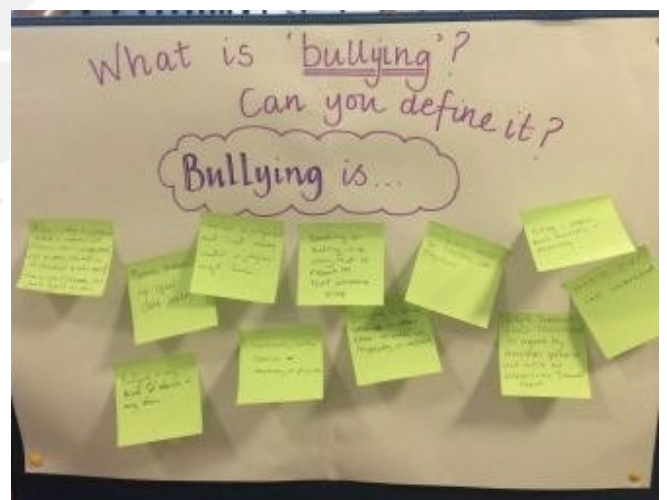


first ever swimming gala to earn points for their clan. Every child can earn points for their clan this week by bringing a healthy snack to school, participating well in activities, demonstrating excellent behaviour, etc. Weather permitting, Friday's Clan Sports Day and Sponsored Walk (1 mile for Nursery – P3 and 3 miles for P4-7) will finish a week of fun filled, active learning in Dunoon Primary. The winning clan McCallum was awarded their trophy at a special end of term assembly.



## Anti-Bullying Week at Strachur Primary

Pupils at Strachur Primary invited parents, carers and other family members into school on Friday of last week to share what we had been learning about Anti-Bullying. Visitors popped into classes to see our hard work, were asked to give their view on 'bullying' and asked how they feel staff at Strachur Primary should respond to it. This information will contribute towards the creation of a new Anti-Bullying Policy for Strachur Primary. Our visitors then joined us for our special 'Anti-Bullying' assembly. There was a presentation from P6-7, a story from P1-2 and a piece of drama from P3-4-5.



## Food Glorious Food!

As part of their Food for Thought project the P1-3's from Strone Primary visited the James Duncan Café at Benmore Gardens to sample local produce and learn about sources of food and food journeys. They received a warm welcome from all the staff who treated them to a delicious three course banquet of locally sourced dishes, including Loch Fyne Smoked Salmon and Braddan Rost with Black's of Dunoon Oatcakes, Winston Churchill Venison Casserole and Burgers and Isle of Arran Ice-Cream with samples of home-baking from the café. The children were asked to describe their favourite part of the meal, here are some of their comments...Lilly liked the salmon and burgers, Kasey was very adventurous and enjoyed the venison casserole, Lewis liked the oatcakes and Harry said 'it was the best day of my life', and the school staff who were lucky enough to accompany the class agreed!



## North Bute Primary School's Victorian day at Mount Stuart

Pupils from North Bute Primary School had a fun packed day at Mount Stuart House and Gardens experiencing what it was like to live and work in Victorian times. Organised in partnership with Mount Stuart Trust and Achievement Bute, the day involved the children going back in time to take on the role of housekeepers, butlers, footmen, cooks and gardeners. Under the watchful eye of the household staff, pupils set the dining room table, baked for afternoon tea, scrubbed riding boots, raked and weeded in the Wee Garden and polished up copper and brass. Pupils were rewarded for their hard work with a special tour of the house; sneaking through secret passages, travelling in the original passenger lift and even discovering the original Victorian swimming pool.



## Daffodil Tea at Toward

Toward Primary run this annual event for the over 60's who live in the area or are related to the pupils. The pupils don't charge for this as they feel it is something they want to give back to the community. Pupils run the whole event. They create and deliver individual invites and most of the elderly in the community write back to the individual pupils. The responses are used to create a display within the school. They decide what entertainment they are going to put on and develop the whole programme. Parents help with some to the baking and come and help to serve the teas. After the entertainment and teas have been served the pupils mingle with their guests.

# Speakers' Galore!

All P6 and P7 pupils at Kirn Primary wrote a speech of their choice and had the opportunity to present their speech to their peers. Members of the Cowal Speaker's Club came in to coach pupils and chose 3 pupils to represent Kirn PS at the Cowal Speaker's Club speech competition in December 2015, Georgia Cowan one of our P7s came third overall



## Contributions to Charities

### Kirn Primary supports Charities



P5 pupils at Kirn organised the filling and collection of 64 backpacks with school supplies for "Mary's Meals" in Malawi. These bags will be taken to Malawi and distributed to children attending school. The Pupil Council at Kirn Primary organised and led fundraising activities for "Children in Need" in November and worked very hard going around all the classes - from the Pre-Five unit to Primary 7 - offering face painting, Pudsey tattoos and nail painting. The wonderful amount raised was £413.51.

### Toward Charity Work

Each year the children in Toward Primary chose charities that they will support throughout the session. This year the following charities have benefited from their generosity: Clown Doctors - Wear a Christmas Jumper. The pupils and staff dressed up in their Christmas Jumpers and paid a small donation toward this worthwhile cause. Clown Doctors work in Sick Childrens Ward in the hospital. They work with terminally ill children and children who are recovering from serious illnesses. They raised the sum of £24. The Scottish Society for the Prevention of Cruelty to Animals, Toward Church and Dunoon Food Bank all received donations of £20 each from monies raised at the Christmas Play. The SSPCA come to the school each year to talk to the pupils about some aspect of animal welfare. Dunoon Food Bank - pupils had been discussing foodbanks and the necessity of them and they were keen to support this worthwhile initiative.



# Creative Arts in Schools Team (CAST)

Each year CAST secures funding from Education Scotland via the Creative Learning Network Scheme to run professional learning sessions for school staff. These take the format of free twilights covering a variety of arts related topics. Each session last two hours and offers the chance for anyone working within Education to brush up their expressive arts skills. Each twilight is run in 8 different centres throughout the region offering the chance for most to attend an event close by. This



year we have had record attendances at the following:

## RAISING LITERACY ATTAINMENT THROUGH FILM

Participants were introduced to a series of tools including the 3Cs (character, colour, camera) and 3Ss (story, setting, sound), which build teachers' ability to help their learners contextualise and decode film, learning key literacy skills such as inference, deduction and analysis which can be applied to film and other texts.

## GARAGEBAND & I.T. IN THE MUSIC CLASSROOM

Using the technology available, participants learned to track progress and develop musical ideas. This session increased confidence and opened the door to the benefits of using technology in a meaningful way to enhance musical learning.

## TEACHING SCREEN PRINTING

Screen printing is a fascinating process which may engage and excite those pupils who don't see themselves as artistic. Participants were introduced to the basics of screen printing and how to use printing to fulfill some of the significant aspects of learning within art and design.

## MUSIC & HEALTH AND WELLBEING

"Let Children Teach" Allowing children to direct and plan their own learning in music offers challenges. However, the benefits of this ownership can result in greater connection to meaning, enhanced creativity, and accelerated learning of skills amongst other things.

## GET EXCITED ABOUT SCULPTURE AND 3D

During this session participants were shown how to introduce sculpture to pupils in a way that will enable them to understand the elements involved in producing 3D artwork within the 'expressive' element of the art and design curriculum. It captured the excitement of creating within this genre and encourage your pupils to develop a curiosity about the arts.



# School Contacts:

School	Head Teacher	Telephone Number	Email address	Roll (Census 2015)
Dunoon Primary	Elaine Stewart	01369 704159	<a href="mailto:enquiries@dunoon-pri.argyll-bute.sch.uk">enquiries@dunoon-pri.argyll-bute.sch.uk</a>	203
Innellan Primary	Cathleen Russell (joint headship with Toward)	01369 830560	<a href="mailto:enquiries@innellan.argyll-bute.sch.uk">enquiries@innellan.argyll-bute.sch.uk</a>	11
Kilmodan Primary	Joyce Hawkins	01369 820280	<a href="mailto:enquiries@kilmodan.argyll-bute.sch.uk">enquiries@kilmodan.argyll-bute.sch.uk</a>	13
Kirn Primary	Kirsteen MacDonald (Acting)	01369 702509	<a href="mailto:enquiries@kirn.argyll-bute.sch.uk">enquiries@kirn.argyll-bute.sch.uk</a>	250
Lochgoilhead Primary	Sandra Bark	01301 703338	<a href="mailto:enquiries@lochgoilhead.argyll-bute.sch.uk">enquiries@lochgoilhead.argyll-bute.sch.uk</a>	27
North Bute Primary	Elizabeth MacMillan	01700 503728	<a href="mailto:enquiries@northbute.argyll-bute.sch.uk">enquiries@northbute.argyll-bute.sch.uk</a>	41
Rothesay Primary	Julie Fisher	01700 503227	<a href="mailto:enquiries@rothesay-pri.argyll-bute.sch.uk">enquiries@rothesay-pri.argyll-bute.sch.uk</a>	237
Sandbank Primary Gaelic Unit	Sandra Clarke	01369 706350	<a href="mailto:enquiries@sandbank.argyll-bute.sch.uk">enquiries@sandbank.argyll-bute.sch.uk</a>	40
Sandbank Primary	Sandra Clarke	01369 706350	<a href="mailto:enquiries@sandbank.argyll-bute.sch.uk">enquiries@sandbank.argyll-bute.sch.uk</a>	81
St Andrew's Primary	Lorraine Fisher (acting joint head with St Mun's)	01700 503123	<a href="mailto:enquiries@standrews.argyll-bute.sch.uk">enquiries@standrews.argyll-bute.sch.uk</a>	79
St Mun's Primary	Lorraine Fisher	01369 703643	<a href="mailto:enquiries@stmuns.argyll-bute.sch.uk">enquiries@stmuns.argyll-bute.sch.uk</a>	128
Strachur Primary	Julie Henry	01369 860293	<a href="mailto:enquiries@strachur.argyll-bute.sch.uk">enquiries@strachur.argyll-bute.sch.uk</a>	42
Strone Primary	Joyce Hawkins (pilot joint headship with Kilmodan)	01369 840242	<a href="mailto:enquiries@strone.argyll-bute.sch.uk">enquiries@strone.argyll-bute.sch.uk</a>	31
Tighnabruaich Primary	Fiona Hamilton	01700 811413	<a href="mailto:enquiries@tighnabruaich.argyll-bute.sch.uk">enquiries@tighnabruaich.argyll-bute.sch.uk</a>	28
Toward Primary	Cathleen Russell (joint headship with Innellan)	01369 870259	<a href="mailto:enquiries@toward.argyll-bute.sch.uk">enquiries@toward.argyll-bute.sch.uk</a>	22

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**ARGYLL AND BUTE COUNCIL  
CUSTOMER SERVICES**

**BUTE AND COWAL  
AREA COMMITTEE  
7<sup>th</sup> June 2016.**

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**CRUACH MOR AND CLACHAN FLATS WIND FARM TRUSTS.**

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**1.0. EXECUTIVE SUMMARY**

The purpose of the report is to update the Bute and Cowal Area Committee on the work undertaken by the wind farm trusts set up at both Cruach Mhor (Glendaruel) and Clachan Flats ( Cairndow) in accordance with consented developments, in order that Members may be brought up to date on the work undertaken by these Trusts over the last year.

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**CRUACH MOR AND CLACHAN FLATS WIND FARM TRUSTS.**

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**1.0 SUMMARY**

- 1.1 This report updates Members on the work of both the Cruach Mhor and Clachan Flats Wind Farm Trusts.

**2.0 RECOMMENDATION**

- 2.1 Members are asked to note these updates, which are the most recent of the annual updates required by the Area Committee on the work of the Trusts.

**3.0 DETAIL**

- 3.1 Wind Farm Trusts were set up in accordance with consented developments at both Cruach Mhor ( Glendaruel) and Clachan Flats (Cairndow), and part of the conditions attached to those consents was that the Bute and Cowal Area Committee be updated annually on the work undertaken by the Trusts in supporting community projects within their Trust areas.
- 3.2 The updates provided in this report, at Appendix 1, are the most recent ones provided and cover the work of the Trusts for financial year 2015/16.

**4.0 CONCLUSIONS**

Members are asked to note the content of the submitted information.

**5.0 IMPLICATIONS**

- 5.1 Policy: None  
5.2 Financial: None  
5.3 Legal: None  
5.4 HR: None  
5.5 Equalities None  
5.6 Risk: None

5.7 Customer Service: None

For further information contact: Shirley MacLeod, Area Governance Manager 01369  
707134

Date: 19<sup>th</sup> April 2016.

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CRUACH MHOR WIND FARM TRUST

Waulkmill,  
Glendaruel,  
Argyll  
PA22 3AF

5<sup>TH</sup> May 2016.

Shirley MacLeod,  
Area Manager,  
Argyll and Bute Council,  
22 Hill Street,  
Dunoon.

Dear Ms MacLeod,

Accounts etc for Cruach Mhor Wind Farm Trust

I enclose the Annual Report and the Accounts for the year to 31<sup>st</sup> March 2016 which have been checked by an independent person. I hope you find everything in order.

Yours faithfully,



Tom Mowat  
Treasurer.

CRUACH MHOR WIND FARM TRUST

REPORT FOR YEAR TO 31<sup>ST</sup> MARCH 2016.

This report of the activities of the Cruach Mhor Wind Farm Trust for the year ending 31<sup>st</sup> March 2016 is for submission to Bute and Cowal area committee of the Argyll and Bute Council.

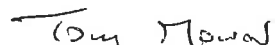
At the year end the Trustees in office were Councillor Alex McNaughton as elected member and chairman, Councillor Bruce Marshall, and Danuta Steedman and Tom Mowat nominees of Colintrave and Glendaruel Community Council. The appointment by Scottish Power of a replacement for Martin Mathers is awaited. The Constitution provides for Scottish power / CRE Energy to provide a Trustee whose objective advice has often been very helpful to the local Trustees in the past.

The annual index linked grant from Scottish Power received during the year was £30,011.67. The Trustees have resolved to invest surplus funds with a view to building up a reserve. During the year to which this report relates fourteen grants were paid totalling £24,786.65 of which grants given for the benefit of children totalled £7996.40. A commitment was made to pay a grant to the Colintrave and Glendaruel Development Trust totalling £12,886.25 of which £3,801.25 has been paid leaving the remainder for payment in the year to 31<sup>st</sup> March 2017.

At the end of the period under review the balance of funds in the account with the Royal Bank of Scotland was £ 55,461.65, which when corrected for the remainder, £9085, of grant awarded to the Development Trust, is reduced to £46,376.65.

The attached statement of account has been examined by an independent person.

This report has been prepared by Tom Mowat Secretary and Treasurer.



Waulkmill,  
Glendaruel,  
Argyll.

5<sup>th</sup> May 2016

CRUACH MHOR WIND FARM TRUST  
ACCOUNTS FOR YEAR ENDING 31<sup>ST</sup> MARCH 2016.

CASH IN BANK carried forward from last account

Royal Bank of Scotland funds at 01/04/15

Current account	£ 49,627.83	
Less un presented cheques	<u>1,300.00</u>	£ 48,327.83

RECEIPTS etc

28/04/15	GRE Annual Grant received through BACS		<u>30,011.67</u>
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	Total opening balance with grant received		<u>£ 78,339.50</u>
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GRANTS AWARDED

11/06/15	Col/Glen Shinty club training grant	£ 1,000.00	
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26/06/15	Glen Hall grant for children's summer Activities	1,500.00	
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27/06/15	Fiddle folk Lochgoilhead, grant for Junior Feis organised by Elizabeth Bain	1,500.00	
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12/08/15	Argyll Fisheries Trust to teach children To fish	1,310.00	
----------	---	----------	--

21/10/15	Development Trust first quarter of general Manager's salary (total £12,886.25. )	3,801.25	
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21/10/15	Glendaruel hall fitting loop system	1,750.00	
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21/10/15	Kilmodan school for children's activities	992.40	
----------	---	--------	--

21/10/15	Children's Hallowe'en party	160.00	
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21/10/15	Col/Glen Fellowship bus hire and payment Towards cost of Christmas dinner	1,000.00	
----------	--	----------	--

21/03/16	Annual children's feis , music tuition, and Outdoor activity throughout year	1,500.00	
----------	---	----------	--

29/03/16	Ros McKenna grant for 5 children to Attend feis	275.00	
----------	--	--------	--

30/03/16	Colintraive Bowling Green new playing Surface and related work	8,000.00	
----------	---	----------	--

31/03/16	Kilmodan school for Children's summer Trip, bus hire etc	999.00	
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31/03/16	Col/Glen growers grant for maintenance of Poly tunnels	<u>999.00</u>	
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	Total Grants		£24,786.65
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SUNDRY COSTS incurred

Royal Bank of Scotland	charges	£ 60.00	
Advertising costs	Dunoon Observer	<u>31.20</u>	91.20

Cash in Bank etc at close

Royal Bank of Scotland	at 31/03/16	£ 65234.65	
Less un presented cheques		<u>11773.00</u>	<u>55461.65</u>

Total of grants awarded, costs and closing balances

	Equal to receipts etc		<u>£ 78339.50</u>
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I have examined the financial statements set out above  
& report that in my opinion the financial statements  
are in accordance with the books of the Trust.

29th April 2016.



Rev David Mitchell

Nestlow House

Kames

THOMAS BURNETT

PO 21 2XS.



## **Clachan Flats (Cairndow) Windfarm Trust**

### **Annual Report 2015/16**

**Report to: Bute & Cowal Area Committee**

**Report From: Alison Hutchins, Secretary/Treasurer**

**Date: 20 July 2015 – 29 May 2016**

Committee:

Neil Colburn – Chair/ Cairndow Community Council Representative

Alison Hutchins – Secretary/Treasurer/ Cairndow Community Council Representative

Martin Mathers/Gillian Arnot – Scottish Power Representative

Councillor Blair – Argyll and Bute Council Representative

Elected Community Member – Alexander Miles

20/07/2015 – 29/05/2016      8 Applications Awarded (£13,135 awarded)

1 - Cairndow Community Council: funding towards community Bonfire night.

£1,000 awarded

2 – Strachur Primary School: The application was to help with funding for field trip to Kelvinhall Glasgow where Cairndow children attended.

£280 awarded

3 - Here We Are: funding 'Clachan to Cairndow Cycle track' project updating engineering feasibility study.

£7,500 awarded

4 – Cairndow Community Childcare: funding for a Panto in the village hall.

£700 awarded

5 – Cairndow Clay Target Club: The application was to help with funding towards the upgrade and replacement of clay pigeon traps.

£2,500 awarded

6 – Cairndow Community Childcare: funding Cairndow children to attend summer club.

£880 awarded

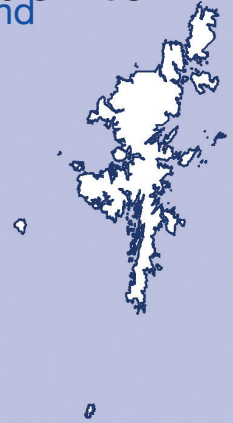
7 - Fiddle Folk: funding Cairndow children to attend Feis Festival at Lochgoilhead 2016 (primary school children age group)

£275 awarded

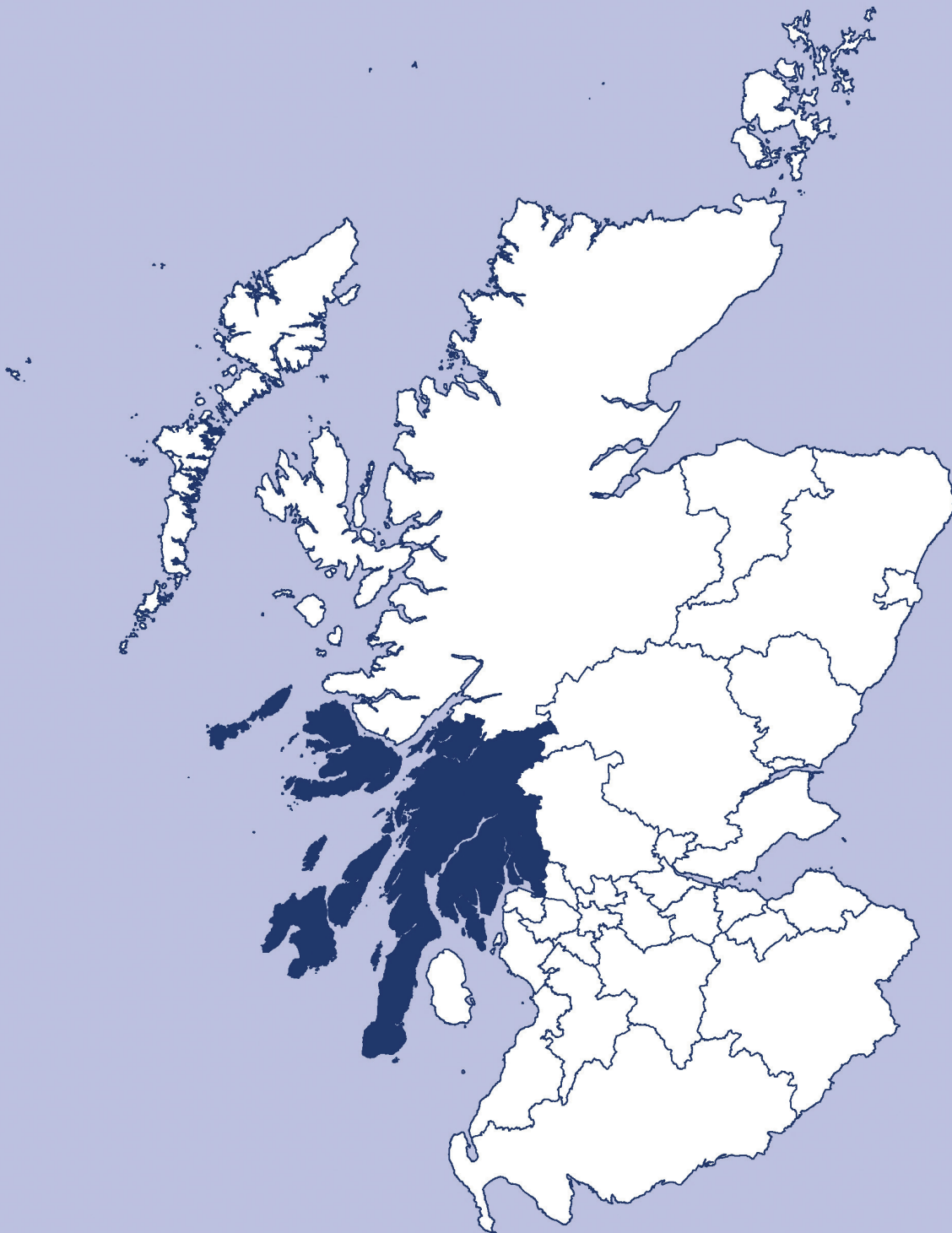
8 – The Cottage Music Studio: Funding to purchase a marquee to replace community tent.

£4,405.50 applied for however no money awarded

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# Fifth Statutory Review of Electoral Arrangements Final Recommendations



**Argyll and Bute Council Area**

**Report to Scottish Ministers**

Local Government Boundary Commission for Scotland

# **Fifth Statutory Review of Electoral Arrangements Final Recommendations Argyll and Bute Council Area**

## **Membership of the Commission**

<b>Chair:</b>	<b>Ronnie Hinds</b>
<b>Deputy Chair:</b>	<b>William Magee OBE</b>
<b>Commissioners:</b>	<b>Roland Bean</b>
	<b>Professor Ailsa Henderson</b>
	<b>Dr Susan Walker OBE</b>

**Report Number E16004**

**May 2016**

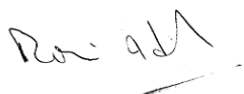
Local Government Boundary Commission for Scotland

Scottish Ministers

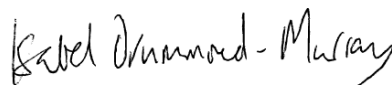
We, the Local Government Boundary Commission for Scotland, present our recommendations for Argyll and Bute Council area resulting from our Fifth Statutory Review of Electoral Arrangements.

In accordance with the provisions of section 18(3) of the Local Government (Scotland) Act 1973, copies of our report, together with illustrative maps, are being sent to Argyll and Bute Council with a request that the report and maps should be made available for public inspection at its offices.

Notice is also being given in newspapers circulating in the council area of the fact that the report has been made so that interested persons may inspect the report and maps at the council's offices. The report is also available on our website and is being publicised on social media.



Ronnie Hinds  
Chair



Isabel Drummond-Murray  
Secretary

Local Government Boundary Commission for Scotland  
Thistle House  
91 Haymarket Terrace  
Edinburgh  
EH12 5HD



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Twitter: @lgbcs  
May 2016

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## Part 1 Background

### Argyll and Bute Council area

1. Argyll and Bute Council area is located on the west coast of Scotland encompassing both a large section of the Scottish mainland as well as a number of inhabited islands. It is bordered by Highland, Stirling and West Dunbartonshire Council areas. Argyll and Bute Council area covers 7,164 square kilometres making it the second largest council area by size in Scotland. The council's headquarters are based in Lochgilphead.
2. Just over half of the population (52.3%) of Argyll and Bute Council area live outwith settlements of 3,000 or more people. It is therefore one of Scotland's most rural council areas.
3. Based on the Scottish Index of Multiple Deprivation (SIMD) 2012, the percentage of Argyll and Bute Council area's population in Scotland's 15% most-deprived datazones is 7%. Argyll and Bute Council area contains 10 datazones within the 15% most-deprived datazones in Scotland; these are located in Campbeltown, Dunoon, Helensburgh, Oban and Rothesay. This is a below-average level of deprivation compared to other council areas in Scotland.
4. The National Records of Scotland's (NRS) 2010 population projection (published in 2012) states that Argyll and Bute Council area's population is projected to decrease from 85,947 in 2014 to 83,915 by 2019.
5. At the beginning of the review Argyll and Bute Council area's electorate was 67,846 (at September 2013). The number of dwellings in the area was 47,105 (based on NRS 2012 data).
6. The existing electoral arrangements consist of 36 councillors representing 3 4-member wards and 8 3-member wards (see Appendix A: Existing and Recommended Wards).

### Local Government Boundary Commission for Scotland

7. The Local Government Boundary Commission for Scotland was established under the Local Government (Scotland) Act 1973 as an independent body with responsibility for keeping under review local government arrangements in Scotland.
8. We are required to conduct electoral reviews of each council area at intervals of 8 to 12 years, as specified in Section 16 of the Local Government (Scotland) Act 1973. We last completed such reviews in 2006. Those reviews introduced multi-member wards but councillor numbers were not amended. Our Third Review, concluded in 1997, was the last time councillor numbers throughout Scotland were amended.

## Legislative requirements

9. The legislation which sets out the rules for electoral reviews is Part II of the Local Government (Scotland) Act 1973. When making our recommendations, we must consider the criteria set out in Section 13 and Schedule 6 of that Act.
10. Section 13 sets out that we should conduct our reviews with an overall aim of acting in the interests of effective and convenient local government. Schedule 6 sets out more specific requirements.
11. The full text of Schedule 6 is in Appendix B, and its requirements are:
  - the number of electors per councillor in each ward shall be, as nearly as may be, the same;
  - subject to this, we shall have regard to:
    - local ties that would be broken by fixing a particular boundary; and
    - the desirability of fixing boundaries that are easily identifiable with the first of these taking precedence over the second;
  - we may depart from the strict application of electoral parity to reflect special geographical considerations.
12. Each ward must elect 3 or 4 councillors.
13. When recommending ward boundaries, we take into account the likely change in the number of electors in a council area within the 5 years immediately following our consideration.
14. There were no Ministerial directions in place when we conducted our reviews, but Scottish Ministers informed us at the start of the reviews that they would find it difficult to justify an increase in councillor numbers at that time. Our recommendations maintain overall councillor numbers in Scotland at a similar level as at present.

## Fifth Reviews of Electoral Arrangements

15. This review is one of 32 being conducted across Scotland to make recommendations for the number of councillors on each council, the number of councillors in each ward, the boundaries of each ward and the recommended ward name.
16. Overall the recommendations provide for 1,219 councillors in 351 wards: a decrease of 4 councillors and 2 wards relative to existing arrangements.
17. Across Scotland as a whole, 94% of electors will be in wards where variation from parity is within 10% of the average for their council area, compared to less than 84% of electors under existing arrangements.
18. Across Scotland, the variation from parity between councillors will reduce from 6% currently to 5%. This means that representation of the electorate within council areas will be more evenly shared between councillors.



## Issues considered

### Effective and convenient local government

19. There is no statutory definition of effective and convenient local government. It is, however, the fundamental consideration for recommendations arising from any of our reviews.

20. Our approach recognised that effective and convenient local government has to balance effectiveness and convenience for a council, councillors and residents. For example:

- councils need to manage and deliver diverse services across their council areas;
- councillors need to be able to carry out their functions including representing the residents in their areas; and
- residents seek effectiveness and convenience when they use local services and participate in local democracy.

### Determining councillor numbers in council areas

21. Our previous methodology for determining councillor numbers was based on population. Given the diversity found across the council areas in Scotland we categorised each council into one of 7 categories, and applied the same ratio of electors per councillor to all councils in a single category. This means we had different ratios of electors to councillors in, for example, Glasgow City and Na h-Eileanan an Iar.

22. Prior to the formal commencement of the Fifth Reviews of electoral arrangements, we conducted a public consultation in 2011 on how to determine councillor numbers for the Fifth Reviews. We consulted with the public, councils, MSPs, COSLA, political parties and other interested stakeholders. The responses to that consultation suggested that we should continue to take a consistent, objective and transparent approach to setting councillor numbers.

23. The responses generally indicated:

- no widespread support for a significant increase or decrease in councillor numbers;
- support for the continued categorisation of councils so that a common ratio of electors to councillors applies to all councils with broadly similar characteristics;
- support for a reduction in the number of categories from the 7 used previously;
- suggestions of various factors, including deprivation and rurality, to be used in a transparent methodology for categorising councils which share common characteristics; and
- support for minimum and maximum councillor numbers in a council area.

24. The methodology we adopted for the Fifth Reviews:

- used measures of population size as the key determinant of councillor numbers;

- used a categorisation which relied on population distribution and a composite measure capturing the socio-economic conditions in the council area;
- employed measures aligned with common indicators used by the Scottish Government;
- led to the creation of 5 categories of council area;
- introduced a more equal range of elector to councillor ratios from 800 to 3,800. Most councils range between 2,800 to 3,800 electors per councillor;
- maintained the minimum number of 18 councillors per council area and raised the maximum to 85; and
- set a cap on change of councillor numbers in any council area of 10%. This was designed to minimise disruption for a council's governance.

25. Overall, population size remained the key factor in determining councillor numbers. We considered that population dispersal is an important factor in determining councillor numbers but we also considered that socio-economic characteristics, and in particular the composite measure gathered by SIMD data, provide a reasonable indicator for a range of factors that impact on the work of councils and councillors.

26. We used settlements and population data from NRS and SIMD data for Argyll and Bute Council area. SIMD is determined independently by government statisticians in conjunction with the ScotStat Measuring Deprivation Advisory Group. SIMD combines weighted scores based on seven different dimensions of deprivation: employment, income, geographic access, crime, housing, health and education. We have used the 2012 SIMD dataset, the most recent available at the time we commenced work on categorisation. These datasets are calculated and published every 3 years by the Scottish Government.

27. For these reviews we maintained the minimum number of councillors at 18, as we considered this to be the minimum number of councillors to allow a council to operate effectively. However, we have extended the upper limit of councillors from 80 to 85 to increase the flexibility available to us and enable the ratios of electors to councillors to be more equal across Scotland in respect of the Fifth Reviews.

28. We were aware that a large change in councillor numbers in a council area could be disruptive to a council's governance, so we incorporated a 10% limit on change. This means that, as a rule, we have not proposed, as a result of our methodology for determining councillor numbers, to increase or decrease the total number of councillors in a council area by more than 10%.

29. We used cluster analysis to support our development of categories and placed each council area into 1 of 5 categories. We agreed on 5 categories to reflect Scotland's diverse demography, including levels of population dispersal and deprivation within council areas. The ratio of electors to councillors for each category, and the council areas we have placed in each, is shown in Table 1 below.

Table 1: Ratio of electors to councillors

Category	Criteria used to classify councils	Ratio	Council area
1	Less than 30% of the population living outwith settlements of 3,000 or more people AND 30% or more of the population living in the 15% most deprived datazones	2,800	Glasgow City Inverclyde
2	Less than 30% of the population living outwith settlements of 3,000 or more people AND 15% or more and less than 30% of the population living in the 15% most deprived datazones	3,000	Clackmannanshire Dundee City East Ayrshire North Ayrshire North Lanarkshire Renfrewshire West Dunbartonshire
3	Less than 30% of the population living outwith settlements of 3,000 or more people AND less than 15% of the population living in the 15% most deprived datazones	3,800	Aberdeen City Angus City of Edinburgh East Dunbartonshire East Lothian East Renfrewshire Falkirk Fife Midlothian South Ayrshire South Lanarkshire West Lothian
4	Between 30% and 59% of the population living outwith settlements of 3,000 or more people AND less than 15% of the population living in the 15% most deprived datazones	2,800	Aberdeenshire Argyll and Bute Dumfries and Galloway Highland Moray Perth and Kinross Scottish Borders Stirling
5	60% or more of the population living outwith settlements of 3,000 or more people AND less than 15% of the population living in the 15% most deprived datazones	800	Na h-Eileanan an Iar Orkney Islands Shetland Islands

30. The overall effect of our methodology is to retain core existing elements of the previous methodology but also introduce changes that would make the ratios of electors to councillors more equal across Scotland. The methodology also now draws on factors frequently used by the Scottish Government (such as the current measures for population distribution and the use of SIMD data that are used as policy tools) to categorise the council areas. This had the added benefit of not measuring the same factor twice, as was the case when using both population density and population distribution.

31. Our methodology placed Argyll and Bute Council area within category 4 (see Appendix C: Categorising Councils Matrix), as one of the most rural council

areas with below average deprivation, with a ratio of electors per councillor of 2,800.

### **Electorate data**

32. At the start of the review, we obtained the electoral register as at 1 September 2013 from the Electoral Registration Officer for Argyll and Bute Council area. This dataset included postcodes, which allowed us to calculate the electorate for each postcode in the area under consideration, and hence for each proposed ward.
33. We used September 2013 electorate data because that was the most-recent dataset available when we began work on the review. We used the local government electorate, that is those on the electoral register who are aged 18 and over and registered to vote in local government elections. The local government electorate at September 2013 was 67,846 in Argyll and Bute Council area.
34. In line with the rules governing reviews, when considering electoral parity we had regard to the likely change in the number and distribution of the local government electorate over a 5-year period immediately following our consideration of the electoral arrangements.
35. To assist us we asked Argyll and Bute Council to provide us with forecasts of new house building, residential property demolitions and institutional development (such as students' halls of residence) that are likely to be occupied within the next 5 years. Argyll and Bute Council provided us with data based on its 2013 Housing Land Audit, which documented expected new residential and institutional development, as well as demolition within its area, over the 5-year period.
36. From these datasets, combined with data on the average number of electors per dwelling in the area, we calculated a forecast electorate. We also used population projections from NRS. Using these, we scaled the forecast electorate to reflect the projected population change 5 years hence.
37. Fluctuations in population not incorporated into our forecasts will be taken into consideration in subsequent electoral reviews. The next electoral reviews are our interim reviews scheduled for 2021.

### **Ward design**

38. The Local Governance (Scotland) Act 2004 specifies that each ward will return either 3 or 4 councillors. The choice of the number of councillors for each ward has been determined by the overall pattern of wards we considered to be appropriate for the area to deliver effective and convenient local government and to achieve good electoral parity.

### **Electoral parity**

39. One of the principal aims of a review is to make recommendations that provide for a good level of electoral parity. Electoral parity means having the same number of electors per councillor in all wards in a council area.
40. Subject to effective and convenient local government, the legislation gives priority to electoral parity over other factors in ward design, except where special geographical circumstances apply.
41. We worked out the theoretical number of electors each councillor should represent by dividing the total number of electors in the council area in September 2013 by the proposed number of councillors. This produced a ratio of electors per councillor for each council area. The ratio allowed us to apply the requirement in the legislation that the number of electors per councillor is 'as nearly as may be' the same. A 3-member ward and 4-member ward would have 3 and 4 times this number of electors respectively.
42. Once we had calculated the number of electors per councillor, we measured how far the electorate in each ward deviated from that number. When formulating our recommendations, we sought to achieve ratios that were acceptable in every ward. We aimed to recommend wards that had a forecast electorate within a maximum 10% variation from parity, as suggested by the Venice Commission's 'Code of Good Practice in Electoral Matters'. We did not apply this measure as a strict numerical limit but instead this appeared to us to provide a reasonable degree of flexibility in most circumstances. In designing wards, we considered local circumstances as permitted by the legislation.

### **Local ties**

43. When designing wards, we aimed to avoid breaking local ties, as far as permitted by the legislation.
44. Local ties can be defined by the location of public facilities such as doctors' surgeries, hospitals, libraries or schools. An area's history and tradition may be the basis of local ties. However, communities are constantly evolving and historical considerations may not have such importance in areas which have been subject to recent development or population dispersal. Major roads could be seen to be the focus of an area if they are the location of shops or community facilities which people visit regularly. Alternatively, major roads, rivers or railway lines could be seen as physical barriers between different communities.
45. In some areas, we have combined two or more distinct and separate communities within a single ward.
46. We also had regard to other recognised boundaries which may reflect local communities or local ties in designing ward boundaries. These boundaries could include those of community council areas, polling districts and primary school catchment areas.

### **Easily-identifiable boundaries**

47. The legislation requires us to take into account the desirability of fixing boundaries that are and will remain easily-identifiable, but electoral parity and local ties take precedence.
48. In some areas, a case can be made to define ward boundaries along roads since they are likely to remain clearly identifiable, and are unlikely to be straddled by new dwellings. As an alternative, drawing a boundary along the rear fences between houses will result in neighbours across a street being in the same ward which may appropriately reflect local ties.
49. In some areas, natural features such as watercourses and edges of woodland may be appropriate. In upland areas, a watershed may be an appropriate ward boundary feature, particularly along narrow, well-defined ridges.
50. Ward boundaries have also been standardised where appropriate to follow road centrelines and river/waterway centrelines in order to create more easily-identifiable ward boundaries.

### **Special geographical considerations**

51. We can depart from strict adherence to electoral parity for a ward where there are special geographical considerations that make it desirable to do so. These considerations can apply to socio-economic factors as well as to physical geography. Such considerations could include any areas where transport and communication links are slow, infrequent or subject to interference by the weather and seasons. Examples would be islands, sparsely populated areas and remote areas.

### **Other factors**

52. It is important to note that our reviews are concerned only with electoral matters. Issues such as addresses, postcodes, community council boundaries and school catchment areas are all decided by other bodies and do not change as a direct consequence of ward boundary changes.

### **Consultation**

53. Our approach to conducting the Fifth Reviews was one of engagement and openness. We publicised the reviews widely, and asked that councils do the same. Legislation governing the conduct of reviews is at Appendix D. At the start of the reviews we met all 32 councils individually to discuss our proposals for councillor numbers.
54. The legislation requires us to consult with councils for a 2-month period and to take into consideration their views prior to consulting publicly on proposals. We conducted a two-stage consultation, firstly for councillor numbers, and secondly for our ward proposals.

55. When publicising the consultations we issued news releases, placed public notices in the local press and supplied materials for councils to make available at council-nominated display points. We also used Facebook, Twitter and our website for publicity and asked councils to publicise the reviews on their websites.
56. The local press used in Argyll and Bute Council area were the 'Oban Times', the 'Campbeltown Courier', the 'Argyllshire Advertiser', the 'Dunoon Observer', 'The Buteman' and the 'Helensburgh Advertiser'.
57. The display points agreed with Argyll and Bute Council were located in: Argyll and Bute Council headquarters, Kilmory Castle, Lochgilphead; Rothesay Service Point, Eaglesham House, Rothesay; Lochgilphead Service Point, Dalriada House, Lochgilphead; Campbeltown Servicepoint, Burnet Building, Campbeltown; Oban Service Point, Municipal Building, Oban; Dunoon Service Point, 22 Hill Street, Dunoon; Islay Service Point, Jamieson Street, Bowmore; Mull Service Point, Breadalbane Street, Tobermory; Tiree Service Point, the Business Centre, Crossapol; and Helensburgh Service Point, Scotcourt House, Helensburgh.
58. We also wrote to a wide range of interested parties including MSPs, MPs, political parties, community councils, COSLA and other representative bodies to inform them of the consultations.
59. Our public consultation portal allowed users to view maps and background information and to submit responses, including alternative suggestions during the public consultation phases of the reviews.
60. All responses to the consultations were fully considered by us and the papers and minutes recording our deliberations and decisions are published on our website: [www.lgbc-scotland.gov.uk](http://www.lgbc-scotland.gov.uk).

## Part 2 Conducting the Review

### Councillor numbers

61. Our methodology placed Argyll and Bute Council area within category 4, as one of the most rural council areas with below-average deprivation, with a ratio of electors per councillor of 2,800. Using the ratio of 2,800 resulted in councillor numbers of 24 for Argyll and Bute Council area. As there were 36 councillors in Argyll and Bute Council area under existing arrangements we applied a 10% cap on change, as set out in our methodology, and so initially proposed 33 councillors for Argyll and Bute Council area, 3 fewer than at present.

### Consultation with Argyll and Bute Council

62. We wrote to Argyll and Bute Council on 21 February 2014 announcing the start of the Fifth Reviews, providing background information and setting out our proposals for councillor numbers. The letter set out that we were consulting with the council on these proposals for a period of 2 months ending on 23 April 2014.

63. On 18 March 2014, we met the council to explain the review process, the methodology for the determination of councillor numbers and the proposed number of councillors for Argyll and Bute Council area.

64. In its response to the consultation on councillor numbers, Argyll and Bute Council stressed the special geographical considerations that should apply and the difficulty in servicing island communities and dispersed or remote communities. The council highlighted the travel required by councillors in fulfilling their duties and the public expectations of local representation. It pointed out the deprivation in the council area, and noted the number of community councils in the council area and the number of community councils in each ward. The council considered that island communities are not treated equally or consistently across Scotland.

65. We considered the council's response at our meeting of 1 May 2014 (see LGBCS Paper 2217/14 and minute of meeting M355). We decided to consult with the public on the same proposals for councillor numbers.

### Consultation with the public

66. We consulted with the public on our proposals for councillor numbers between 29 May and 21 August 2014.

67. There were 3 responses to the public consultation for Argyll and Bute Council area, 1 of which supported a reduction in councillor numbers, while 2 opposed a reduction in councillor numbers.

68. We received 2 responses for all council areas in Scotland and these are available on our website.



69. We considered the views expressed by respondents to the public consultation in Argyll and Bute Council area. We also considered the views expressed by other councils, COSLA and other interested parties across Scotland concerning our proposed methodology. Argyll and Bute Council did not give us a further response.

70. Our response to the consultation on councillor numbers is summarised in our statement on councillor numbers published in October 2014 (available on our website), which:

- explained our methodology;
- set out our view that the previously-used categorisation based on population distribution and population density was an incomplete model of the demands on councillors;
- noted a lack of evidence supporting the sole use of population distribution and population density to determine the ratio of councillors to electors; and
- stated our case that using deprivation and population distribution appears to remain a reasonable model for us to adopt in discharging our statutory responsibility to make recommendations in the interests of effective and convenient local government.

71. For these reasons we were content to confirm our use of the methodology at our meeting of 10 September 2014 (see LGBCS Paper 2228/14 and minute of meeting M358).

### **Ward design**

72. We discussed our ward proposals for Argyll and Bute Council area at our meetings of 25 November 2014 and 18 December 2014 (see LGBCS Paper 2262/14 and minutes of meetings M361 and M362) and decided on our proposals at our meetings of 3 February 2015 and 3 March 2015 (see LGBCS Paper 2276/15 and minutes of meetings M364 and M365).

73. Our proposals for Argyll and Bute Council area presented an electoral arrangement for 33 councillors representing 7 3-member wards and 3 4-member wards, reducing the number of wards in the area by 1 and councillor numbers by 3. Our proposals:

- improved overall forecast parity;
- addressed forecast disparities in ward 8 (Isle of Bute);
- decreased councillor numbers by one in Lorn, Cowal and Lomond;
- made changes to ward boundaries in Kintyre, Argyll, Cowal and Lomond;
- made no changes to ward 4 (Oban South and the Isles);
- renamed Isle of Bute ward to Bute but made no changes to other ward names; and
- placed the Loch Lomond and Trossachs National Park area that overlies the council area within a single ward.

### **Consultation with Argyll and Bute Council**

74. We consulted Argyll and Bute Council on our ward proposals between 19 March and 19 May 2015.

75. The council responded to the consultation on 27 May 2015 setting out that it considered that the proposals did not adequately address representation in the islands, or the rurality and sparsity issues faced by Argyll and Bute. The reasons for its opposition to the proposed ward boundaries were given as: its concern at the impact on existing communities of the proposals; its concern that it would be more difficult for communities to be represented due to the problems of travel on and off the islands, lack of public transport access and difficulty in attending community council meetings; the substantial distances to be travelled within a number of wards; and that the proposals would increase the challenge of representing communities and making sure that each has a parity of access to councillors.

76. We reviewed our ward proposals for Argyll and Bute Council area at our meeting of 7 July 2015 (see LGBCS Paper 2321/15 and minute of meeting M368). We noted that Argyll and Bute Council remained opposed in principle to our proposed ward structure, and that the council had made a technical submission, which reflected the proposed number of councillors, 33, with some changes to proposed boundaries. We accepted the council's view that these would be more administratively convenient, and noted that the council's submission would have been informed by local knowledge, and would be unlikely to be detrimental to community ties, and that the changes were acceptable in terms of electoral parity.

77. We agreed to accept the council's suggestions, with the exception of part of the council's suggested boundary between the proposed ward 3 (mid-Argyll) and the proposed ward 8 (Lomond North). We agreed that this boundary should follow our proposed boundary north of the point where it meets Cairndow community council area boundary, at the Allt Beinn an Lochain watercourse, to the west of the Rest and Be Thankful. This amendment to the council's suggestion allowed all of Loch Lomond and the Trossachs National Park to lie within a single ward.

## **Consultation with the public**

78. We wrote to Argyll and Bute Council to inform it that the consultation with the public on proposals for wards would begin on 30 July and run until 22 October 2015. The council was invited to submit a further response during the public consultation.

79. On 30 July 2015 we announced a 12-week period of consultation with the public on our ward proposals for Argyll and Bute Council area which:

- adopted suggestions from Argyll and Bute Council to improve polling district boundary alignment and provide a more administratively convenient set of arrangements;
- improved overall forecast parity;
- addressed forecast disparities in ward 8 (Isle of Bute);
- decreased councillor numbers in Lorn, Cowal and Lomond;
- made changes to ward boundaries in Kintyre, Argyll, Cowal and Lomond;

- made no changes to ward 4 (Oban South and the Isles);
- renamed Isle of Bute ward to Bute but made no changes to other ward names; and
- placed the Loch Lomond and Trossachs National Park area that overlies the council area within a single ward.

80. On 22 October 2015 the consultation period with the public ended. In total, 292 responses, including 4 petitions containing over 500 signatures, relating to Argyll and Bute Council area were received during the public consultation, which can be found on our website. The main themes to emerge were:

- the existing electoral arrangements should be preserved;
- the existing ward boundary between Cowal and Lomond North should be preserved;
- the division of Cowal between wards largely containing areas outwith the peninsula should be avoided;
- Bute should remain a ward in its own right;
- communities north of Loch Melfort and those along the A85 corridor have links with Oban, not Lochgilphead; and
- 'Cowal' should be kept in a ward name.

81. During the public consultation, Argyll and Bute Council informed us that it remained opposed to the proposals for the council area. It considered that they did not adequately address natural community links, representation on the islands or the rurality or sparsity issues faced by the council, but maintained that our earlier proposals were worse. The council considered that special geographical considerations warranted greater flexibility in terms of numbers of electors per councillor. It pointed out the problems of travel on and off the islands, the lack of regular transport links across many wards and the difficulty of attending evening meetings. The council considered it important that parity of access to councillors is achieved but that the proposals did not provide that. It suggested that existing arrangements be preserved.

82. We received 3 responses for all council areas in Scotland.

### **Development of our final recommendations**

83. On 8 December 2015 (see LGBCS Paper 2360/15 and minute of meeting M372) we considered all responses received during the public consultation, including from Argyll and Bute Council.

84. We discussed further options for Argyll and Bute Council area at our meetings of 8 December 2015 and 12 January 2016 (see LGBCS Papers 2360/15 and 2383/16 and minutes of meetings M372 and M373).

85. We considered 6 suggestions for wards and 3 options for electoral arrangements in Argyll and Bute Council area. We noted the level of opposition to the proposals within the council area, in particular the opposition to the division of Cowal and the proposed changes to the boundary between ward 3 (Mid-Argyll)

and ward 5 (Oban North and Lorn). We noted that many respondents considered that these changes would break local ties and have an adverse impact on local service delivery and access to local councillors due to transport difficulties. We noted that many respondents considered the Rest and Be Thankful to be an important barrier between parts of the council area.

86. We considered suggestion 2, by the Scottish National Party's Lomond North branch, which largely retained the existing Lomond North ward and created a Bute and Cowal ward. We noted that this suggestion may have addressed many of the concerns raised by the respondents to the consultation regarding transportation and local ties, whilst retaining the number of councillors suggested by our methodology for determining councillor numbers and ensuring an acceptable level of electoral parity. We noted that this suggestion would retain the name 'Cowal' in a ward. We noted, however, that this suggestion did not address the concerns expressed by respondents in areas which would be affected by the proposed change in the boundary of ward 3 (Mid-Argyll) and ward 5 (Oban North and Lorn). We asked our Secretariat to prepare an option which would incorporate the changes in suggestion 2 and address the concerns of respondents to the consultation in regard to the area affected by the proposed changes between ward 3 and ward 5.
87. We considered that suggestion 5, which placed the uninhabited islands of Scarba, Lunga and the Garvellachs in the same ward as nearby residents on the mainland, would assist effective and convenient local government without adversely affecting electoral parity or breaking local ties.
88. We considered Option 3, which placed Cowal and Bute together in a 4-member ward, and made changes to proposed wards 2 (Kintyre and the Islands), 3 (Mid-Argyll) and 5 (Oban North and Lorn), to have the advantages that it avoided combining part of Cowal with Lomond in a ward, avoided the division of Cowal between wards, and Cowal appeared in a ward name. We noted that while the option contained a ward that included both Bute and Cowal, the proportion of electors for each area was more evenly matched than in our earlier proposals. Option 3 offered an electoral arrangement for 33 councillors as proposed by our methodology, and enabled Dalmally, Orchy and the A85 corridor to remain in a ward with Oban. We also noted that all wards remained within 10% of electoral parity.
89. We decided to make changes to our proposed boundaries:
- between ward 2 (Kintyre and the Islands) and ward 3 (Mid-Argyll) to keep the Crinan Canal within a single ward and to place Scarba, Lunga and the Garvellachs in ward 3;
  - between ward 3 (Mid-Argyll) and ward 5 (Oban North and Lorn) to reinstate Dalmally and Orchy in a ward with Oban;
  - between ward 3 (Mid-Argyll) and ward 8 (Lomond North) to reinstate the existing boundary between ward 3 (Mid-Argyll) and ward 6 (Cowal) to reflect local ties near the head of Loch Fyne;

- between ward 7 (Bute) and ward 8 (Lomond North) to acknowledge the physical barrier presented by the Rest and Be Thankful (A83) and to avoid the division of local ties in Cowal; and
- between ward 8 (Lomond North) and ward 9 (Helensburgh Central) and between ward 9 (Helensburgh Central) and ward 10 (Helensburgh and Lomond South), to avoid Cowal and Lomond being in the same ward.

90. We also decided to name ward 7 'Bute and Cowal'.

91. We considered that the information we had available was sufficient to reach a decision for Argyll and Bute Council area that would provide for effective and convenient local government and that there was not a need for further consultation or a local inquiry.

92. On 19 April 2016 (see LGBCS Paper 2395/16 and minute of meeting M377) we confirmed our Final Recommendations for Argyll and Bute Council area as set out in Part 3.

93. All papers and minutes of meetings relating to our consideration of Argyll and Bute Council area are available on our website: [www.lgbc-scotland.gov.uk](http://www.lgbc-scotland.gov.uk).

94. The timetable for the Fifth Reviews of electoral arrangements is set out at Appendix E. An index of our meetings, papers and minutes concerning Argyll and Bute Council area is at Appendix F.

## Part 3 Final Recommendation for Argyll and Bute Council area

95. We recommend that in the interests of effective and convenient local government the future electoral arrangements for Argyll and Bute Council area should provide for a council of 33 councillors in 10 wards, comprising 3 wards each returning 4 members and 7 wards each returning 3 members as follows:

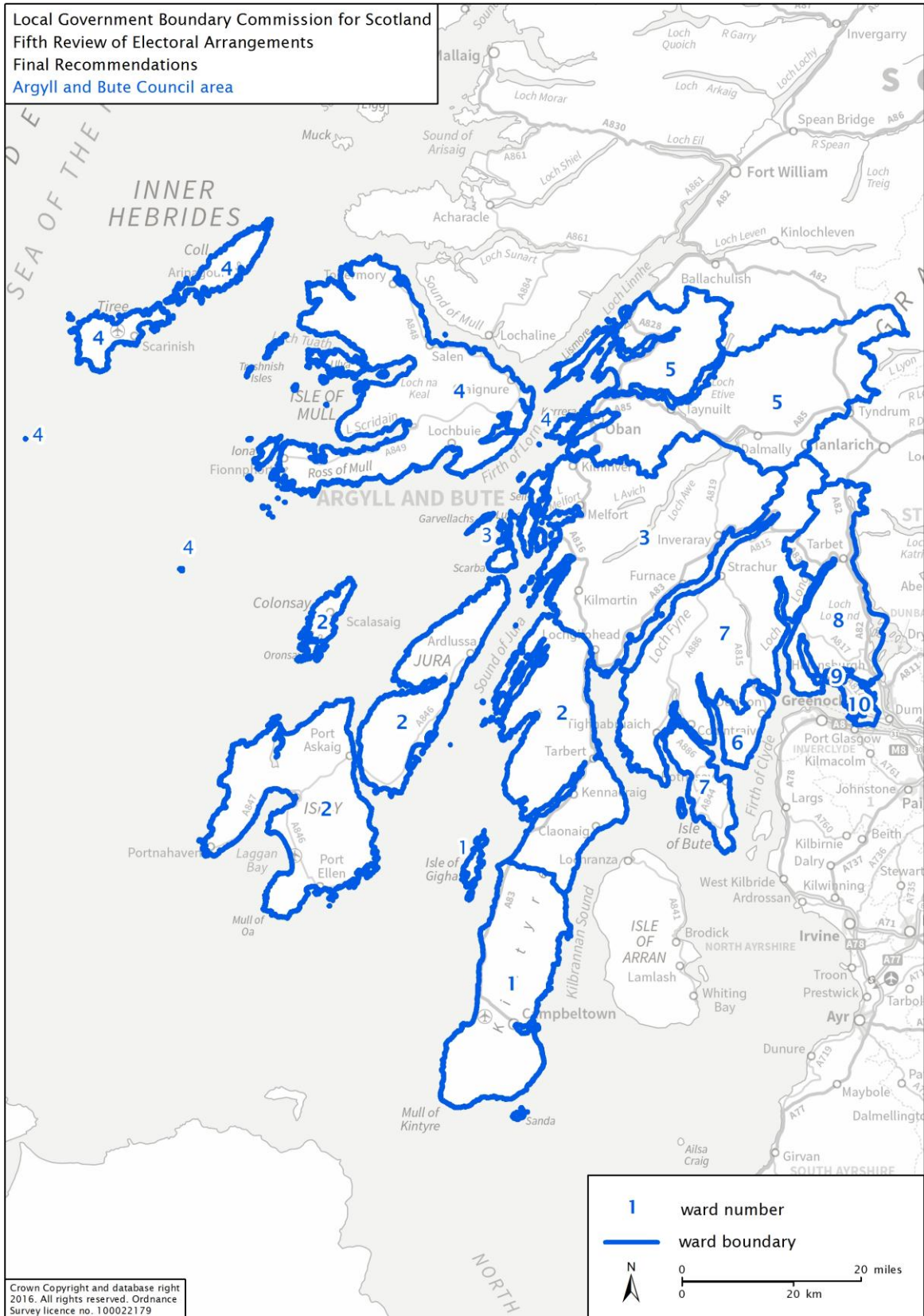
Ward no.	Ward name	Councillors	Electorate Sept 13	Actual variation from parity	Forecast electorate	Forecast variation from parity
1	South Kintyre	3	6,075	-2%	5,914	-2%
2	Kintyre and the Islands	3	6,207	1%	6,129	1%
3	Mid-Argyll	3	5,549	-10%	5,544	-8%
4	Oban South and the Isles	4	7,923	-4%	7,737	-4%
5	Oban North and Lorn	3	6,310	2%	6,363	5%
6	Dunoon	4	8,560	4%	8,215	2%
7	Bute and Cowal	4	8,195	0%	7,845	-3%
8	Lomond North	3	6,209	1%	6,000	-1%
9	Helensburgh Central	3	6,573	7%	6,300	4%
10	Helensburgh and Lomond South	3	6,245	1%	6,539	8%
	<b>Totals</b>	<b>33</b>	<b>67,846</b>	<b>3%</b>	<b>66,586</b>	<b>4%</b>

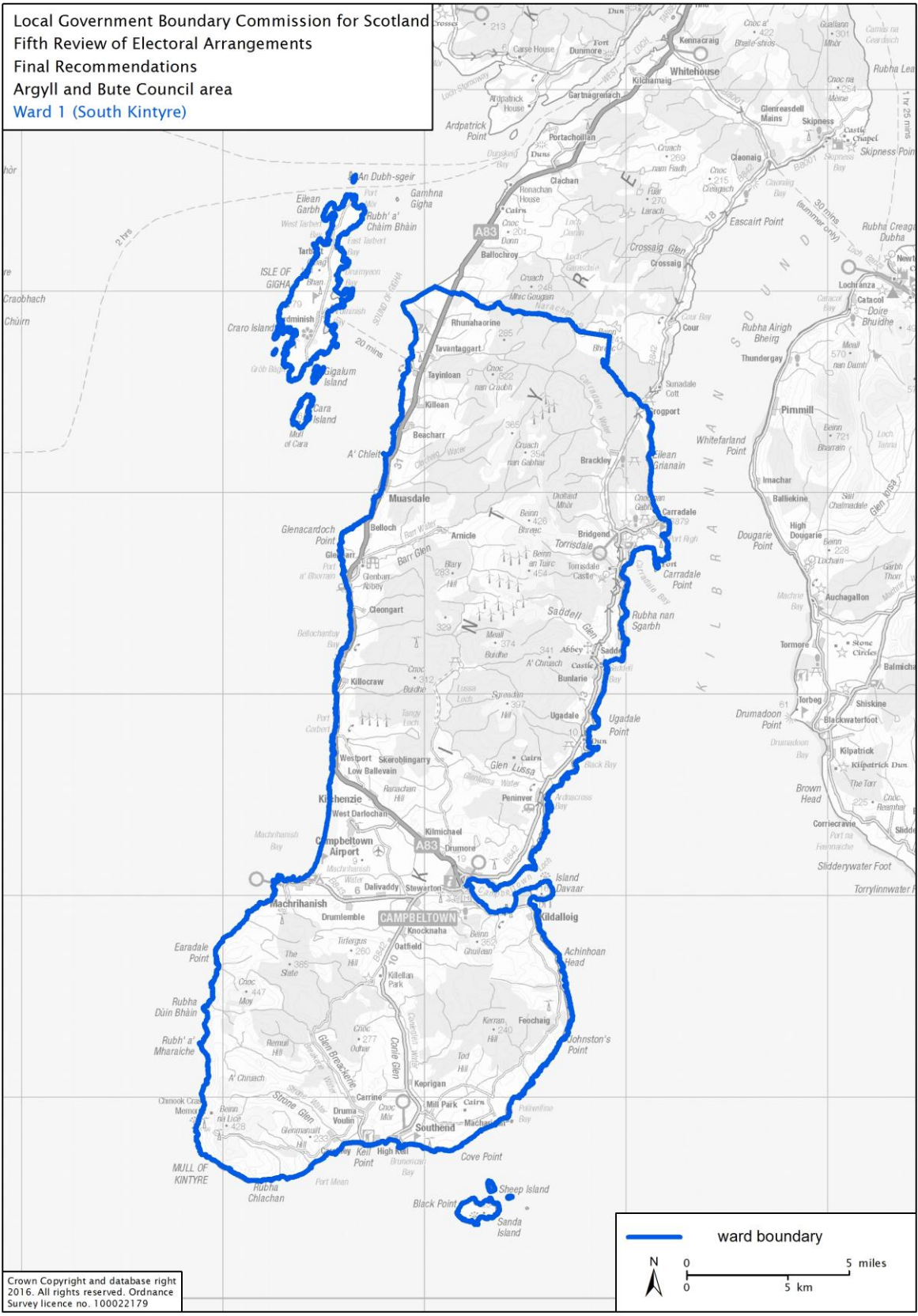
96. A digitised description of the ward boundaries in the form of GIS shapefiles has been securely stored on magnetic media at the date of publication of our report.

97. Our report has also been deposited for public inspection at offices designated by the council and a news release announcing the publication of our report has also been issued.

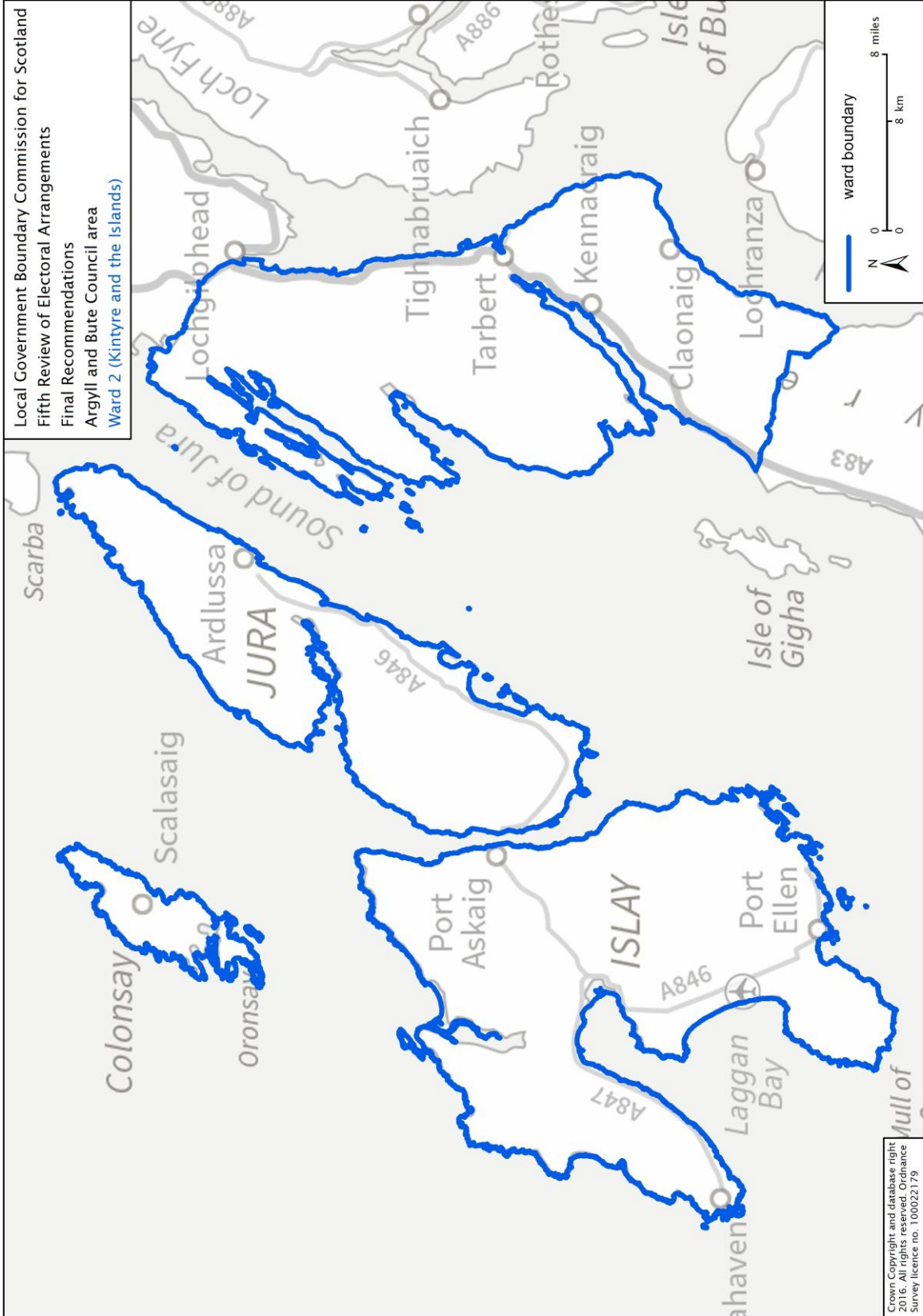
98. Our report is available on our website at [www.lgbc-scotland.gov.uk](http://www.lgbc-scotland.gov.uk).

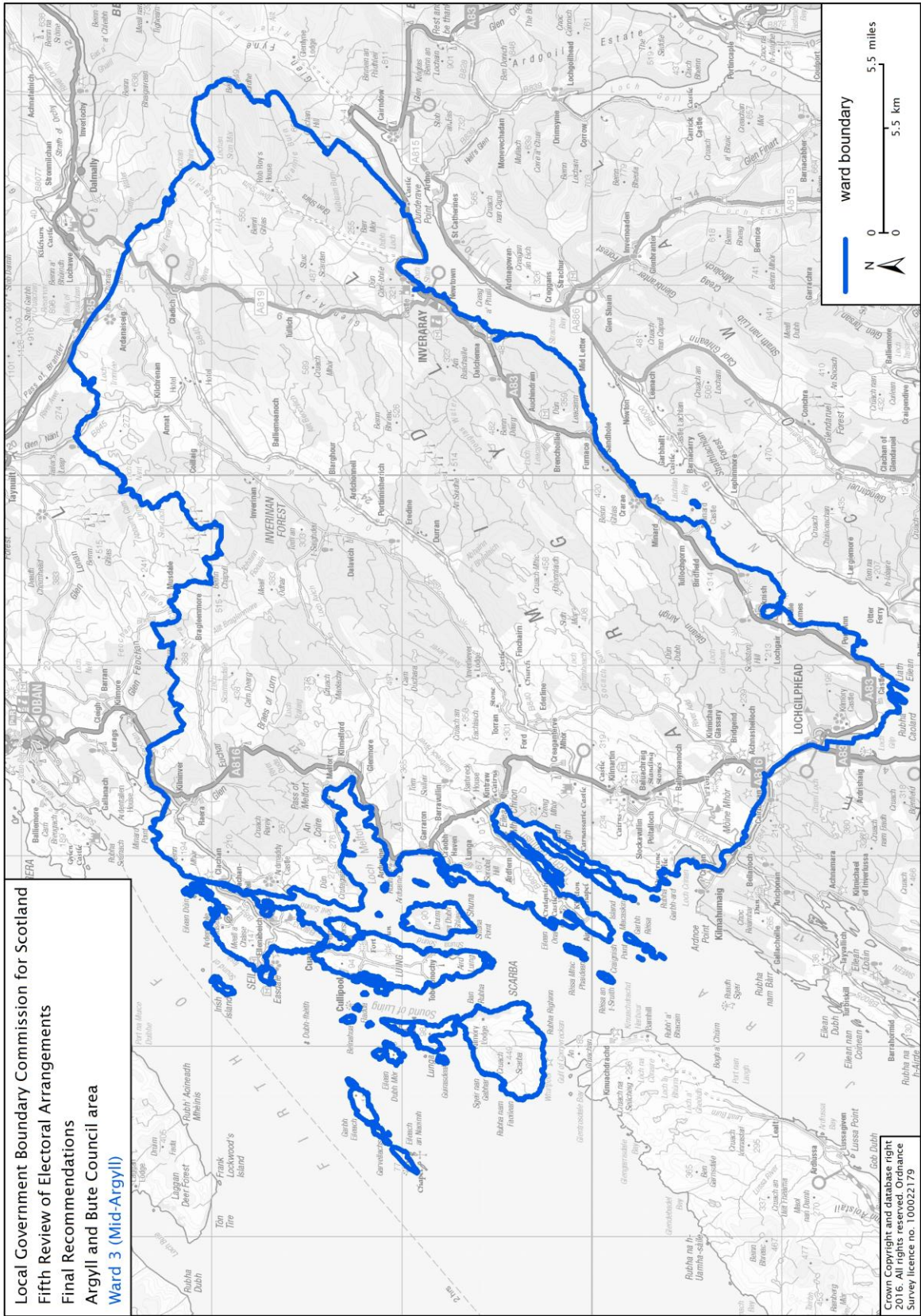
Local Government Boundary Commission for Scotland  
 Fifth Review of Electoral Arrangements  
 Final Recommendations  
 Argyll and Bute Council area

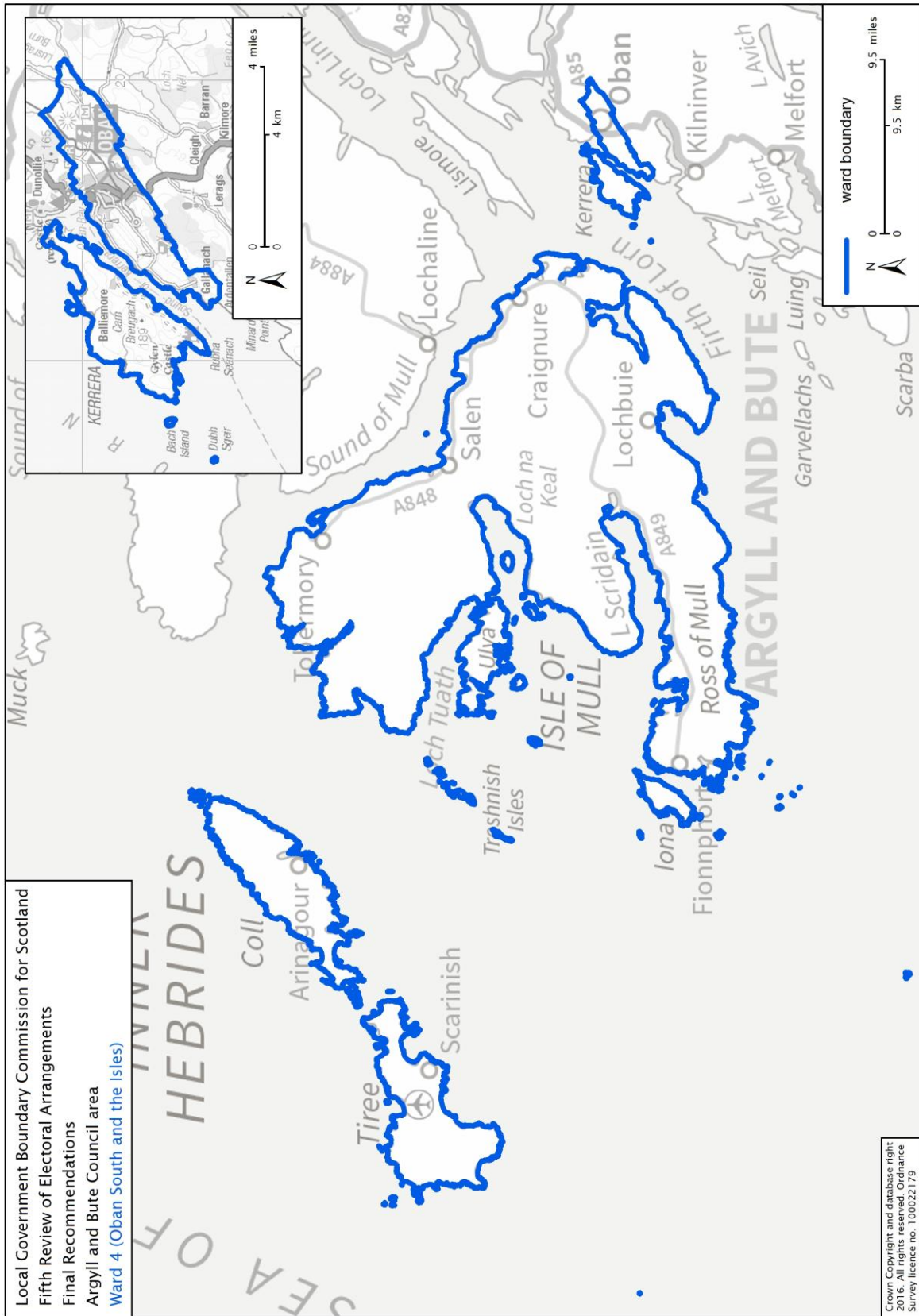


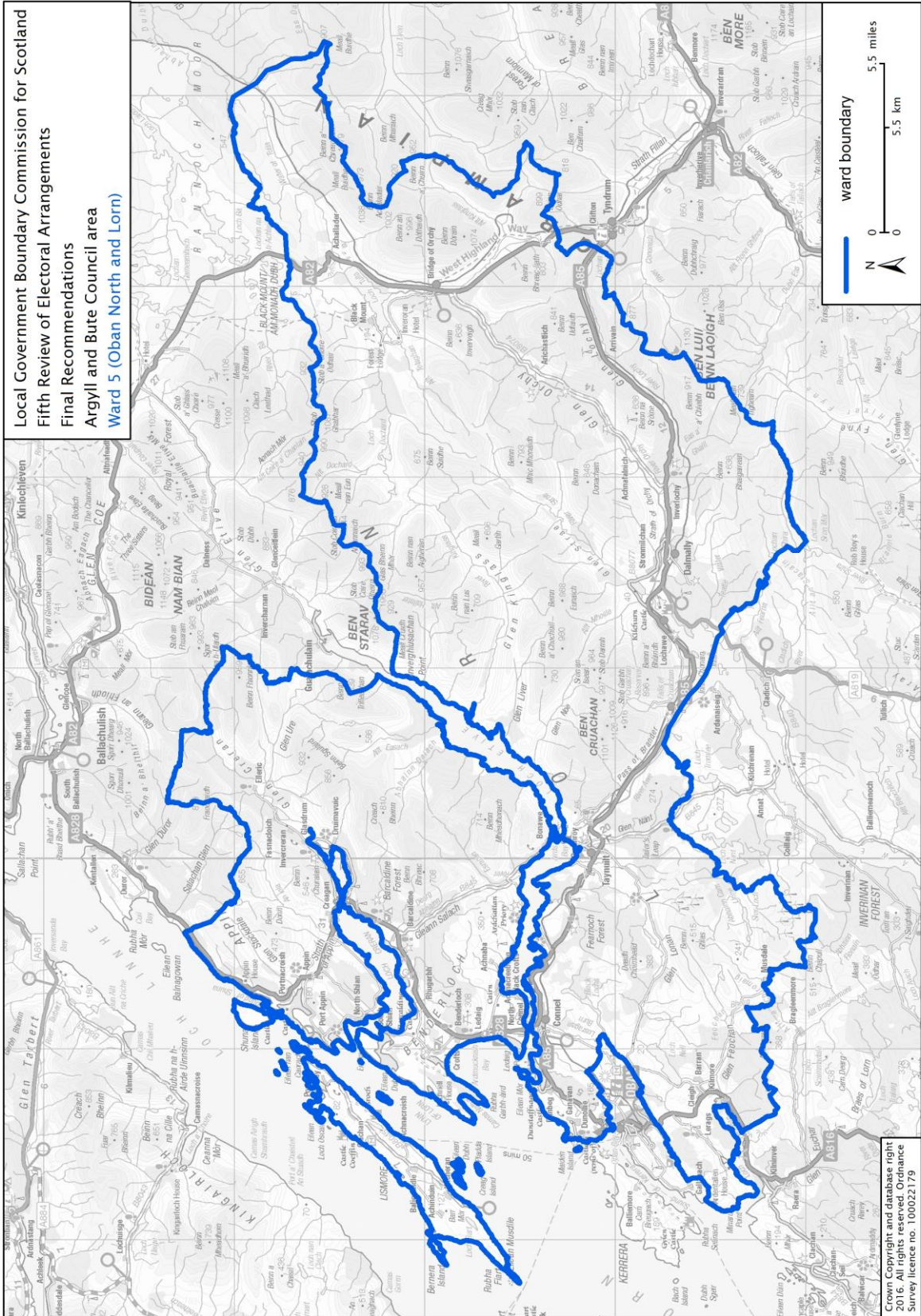


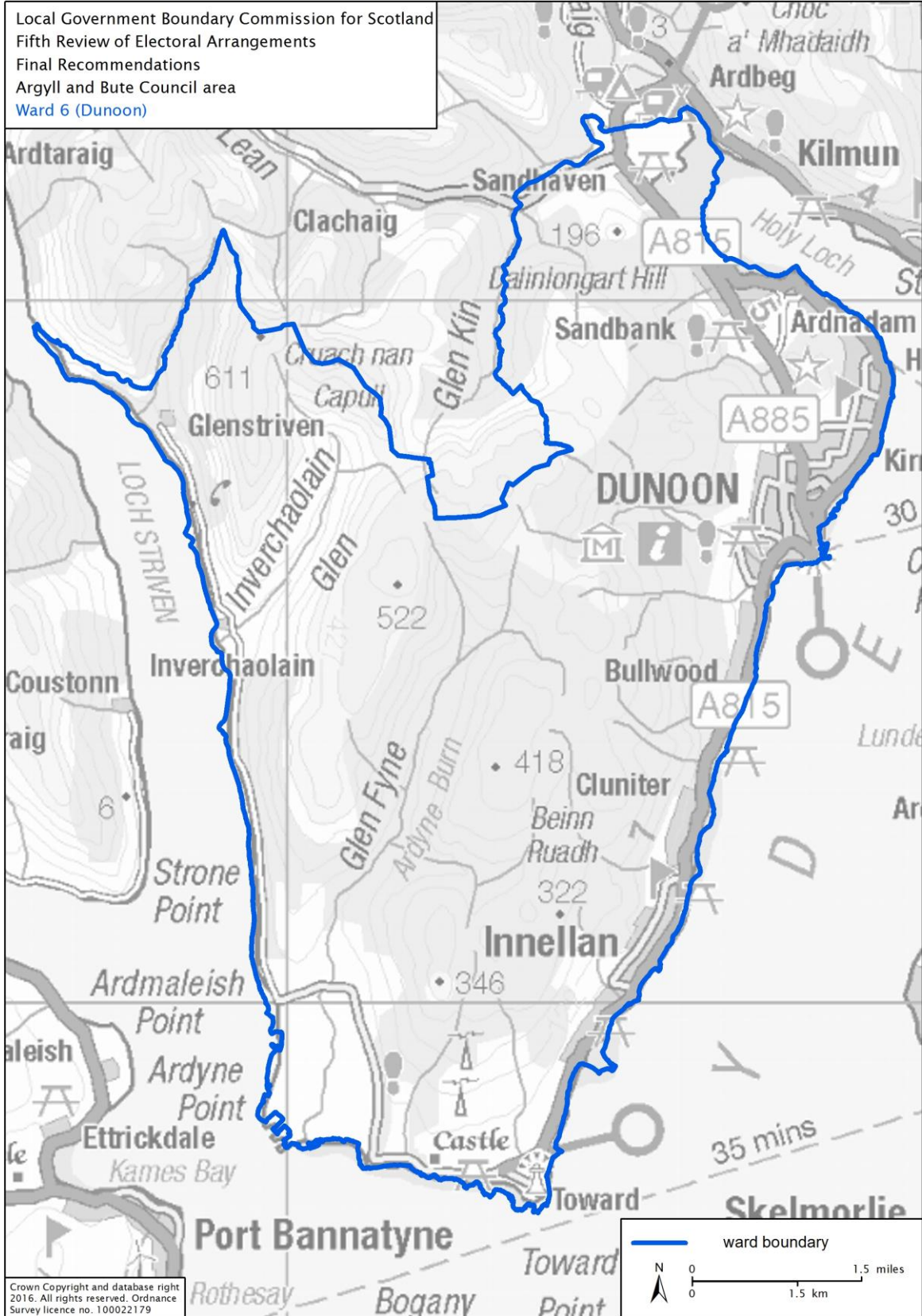




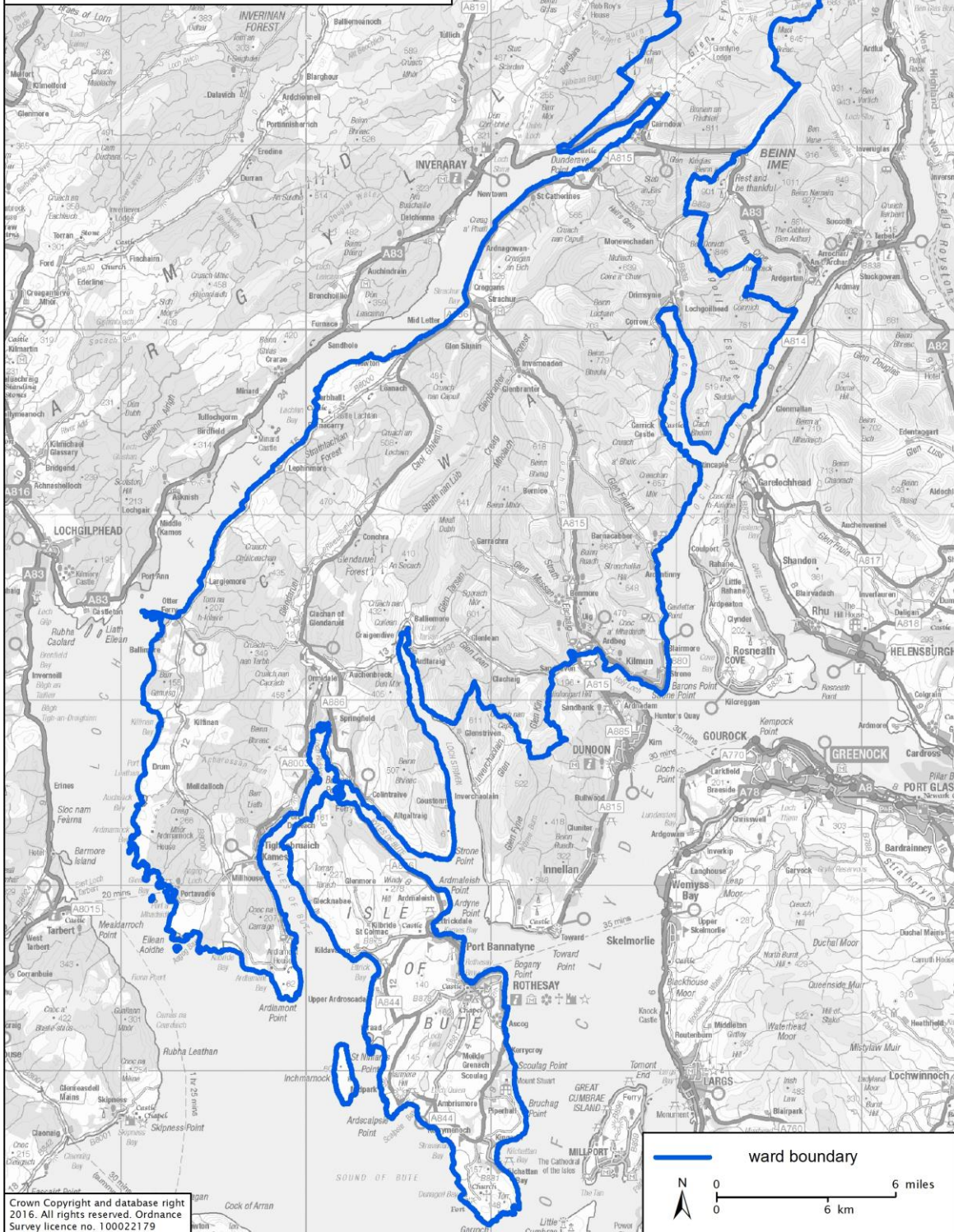


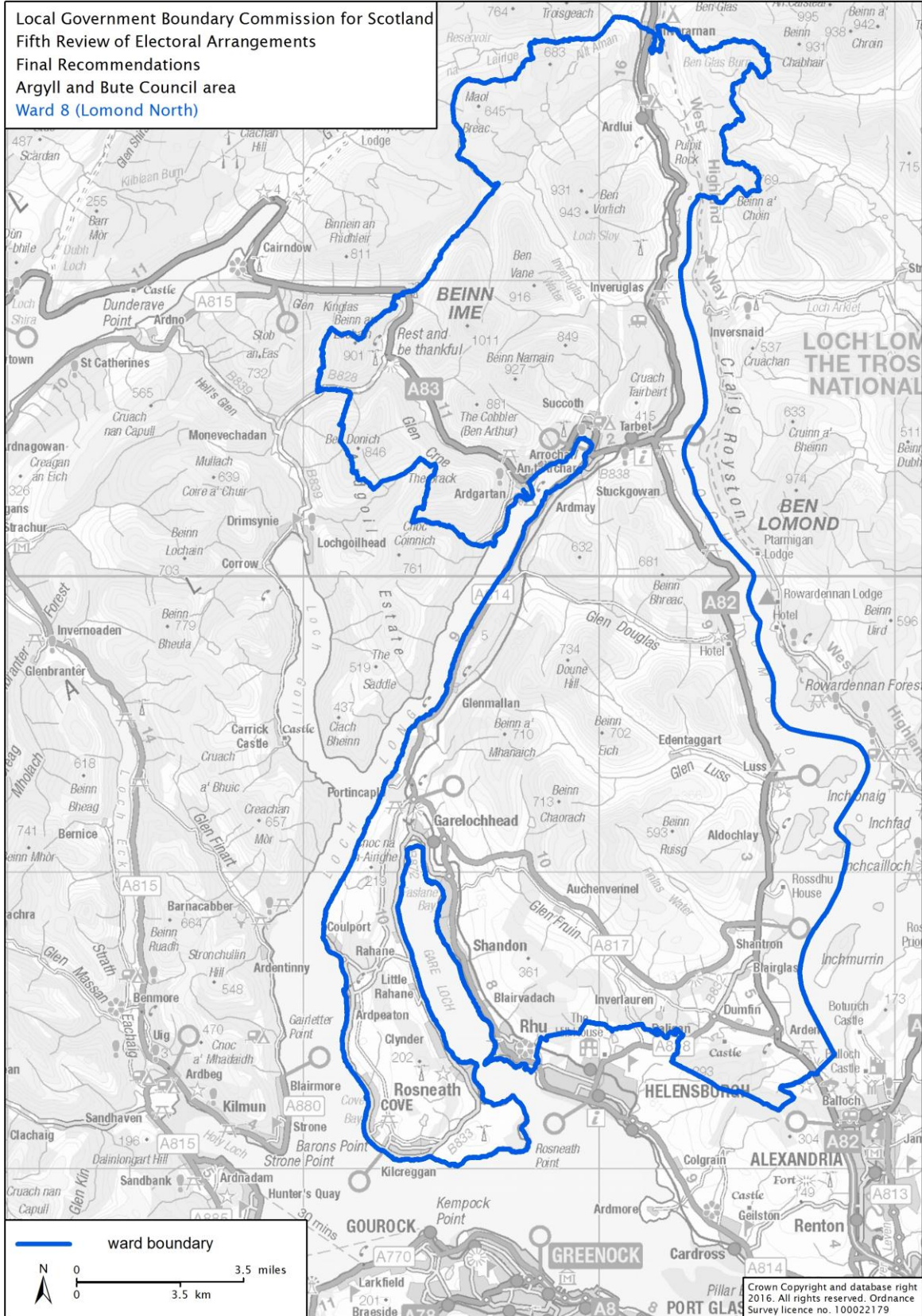


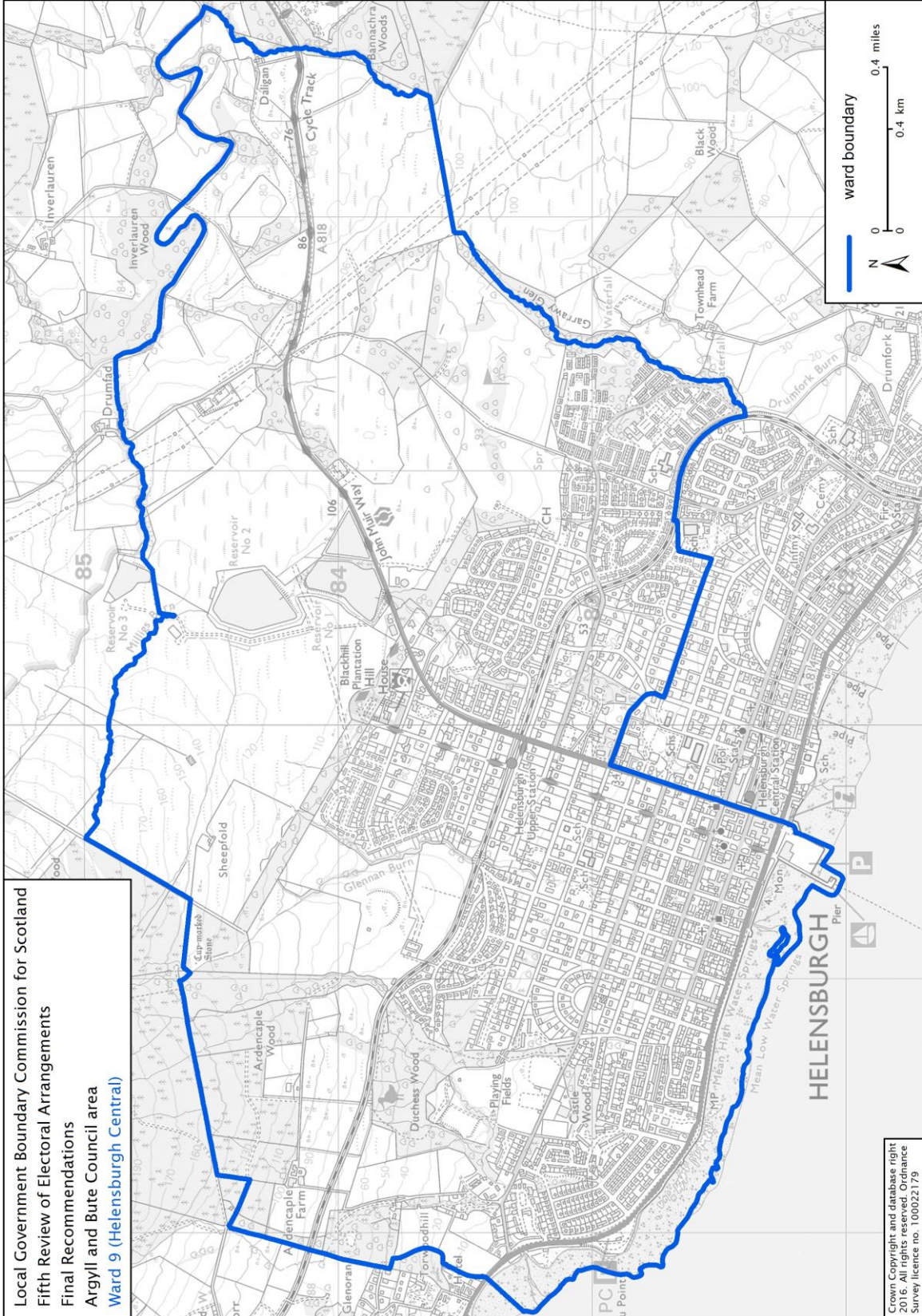




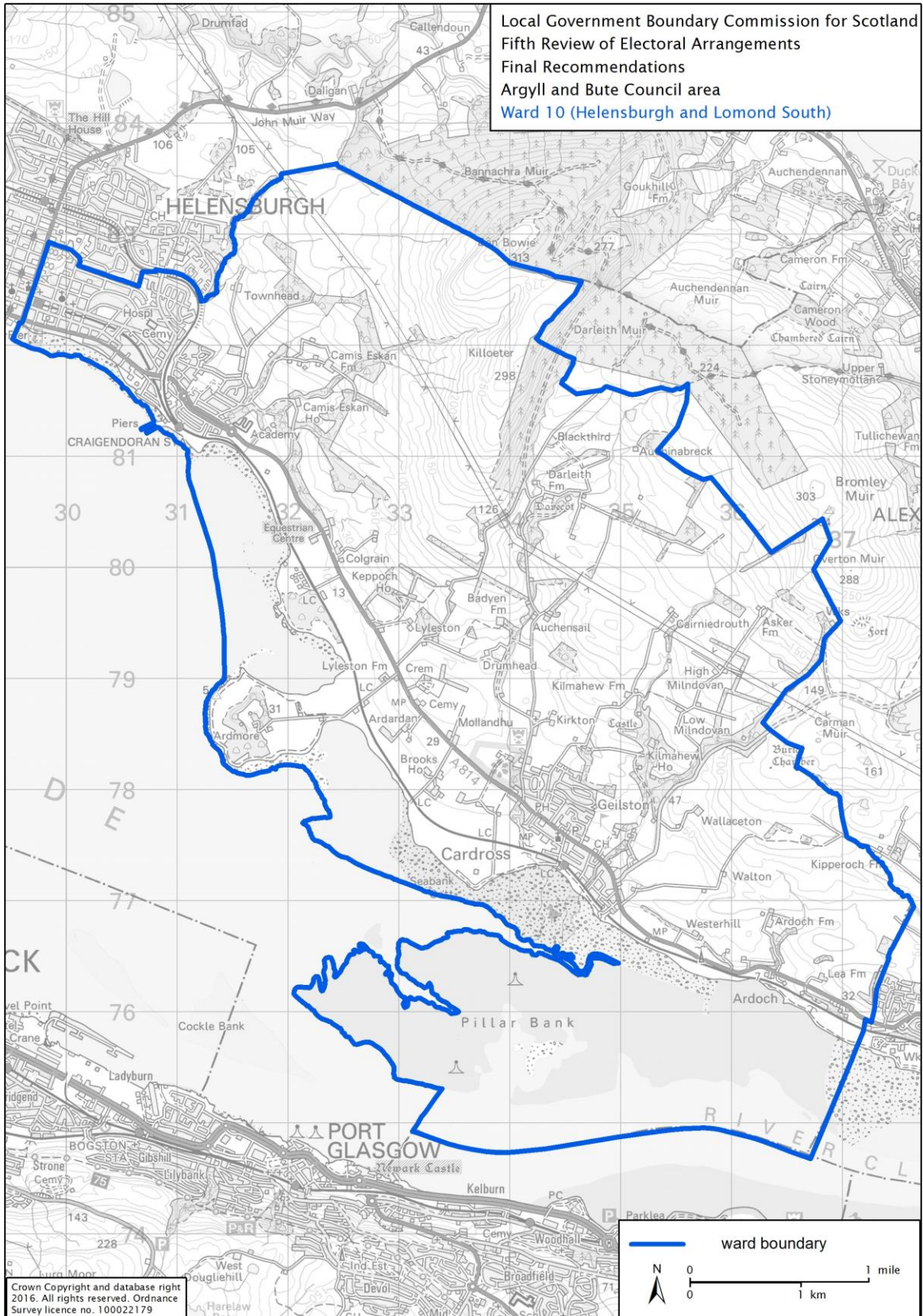
Local Government Boundary Commission for Scotland  
Fifth Review of Electoral Arrangements  
Final Recommendations  
Argyll and Bute Council area  
Ward 7 (Bute and Cowal)











## Appendices

**Appendix A** Existing and Recommended Wards for Argyll and Bute Council area

**Appendix B** Local Government (Scotland) Act 1973, as amended:  
Schedule 6 – Rules to be observed in considering electoral arrangements

**Appendix C** Categorising Councils Matrix

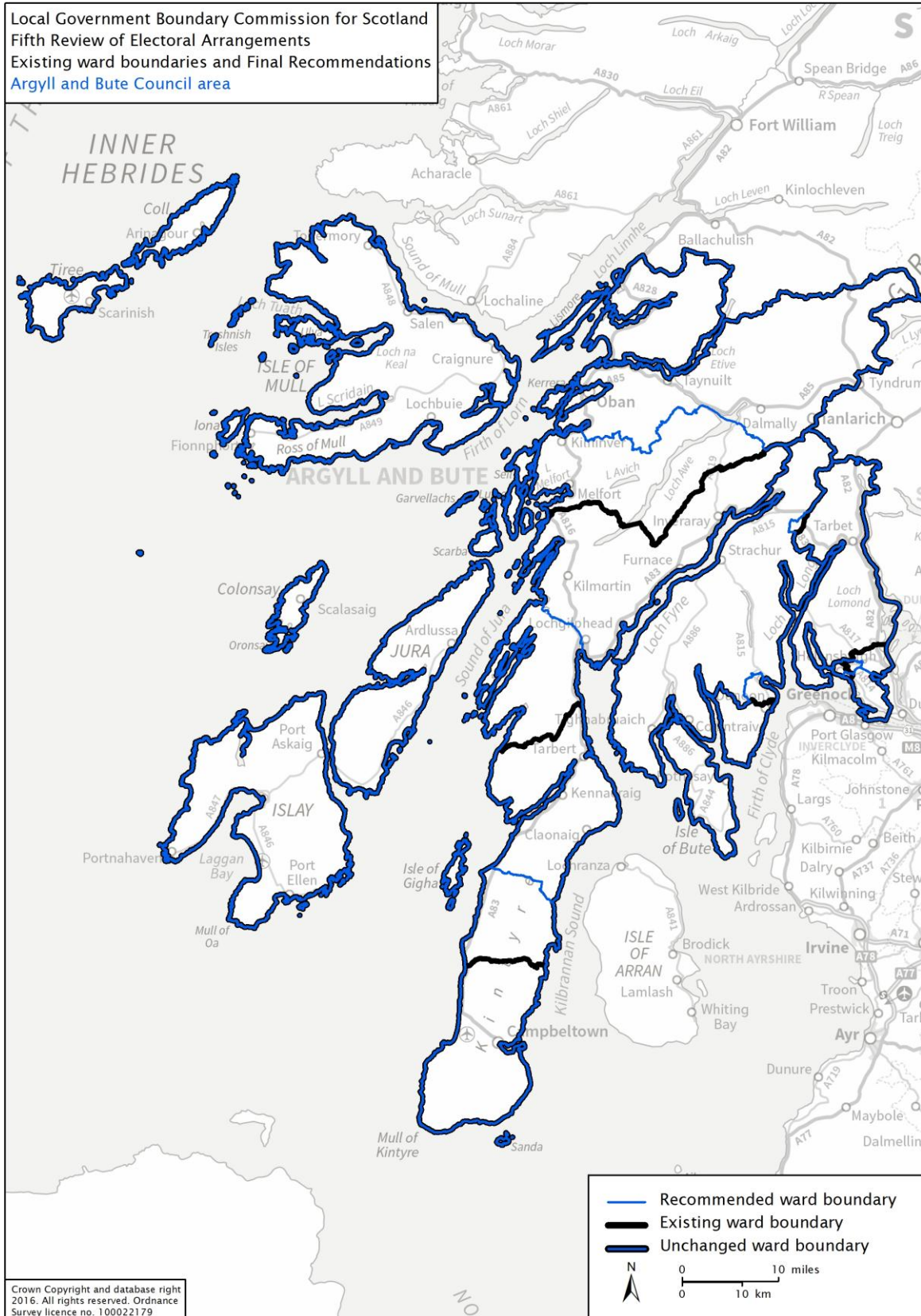
**Appendix D** Local Government (Scotland) Act 1973: Conduct of Reviews

**Appendix E** Timetable for the Fifth Reviews of Electoral Arrangements

**Appendix F** Index of Commission Meetings, Papers and Minutes of Meetings –  
Argyll and Bute Council area

## Appendix A

### Existing and Recommended Wards for Argyll and Bute Council area



## Appendix B

### Local Government (Scotland) Act 1973, as amended:

#### Schedule 6 – Rules to be observed in considering electoral arrangements

1 (1) This schedule applies to the consideration by Scottish Ministers or the Boundary Commission of electoral arrangements for election of councillors of local government areas.

(2) Having regard to any change in the number or distribution of electors of a local government area likely to take place within the period of five years immediately following the consideration, the number calculated by dividing the number of local government electors in each electoral ward of that local government area by the number of councillors to be returned in that ward shall be, as nearly as may be, the same.

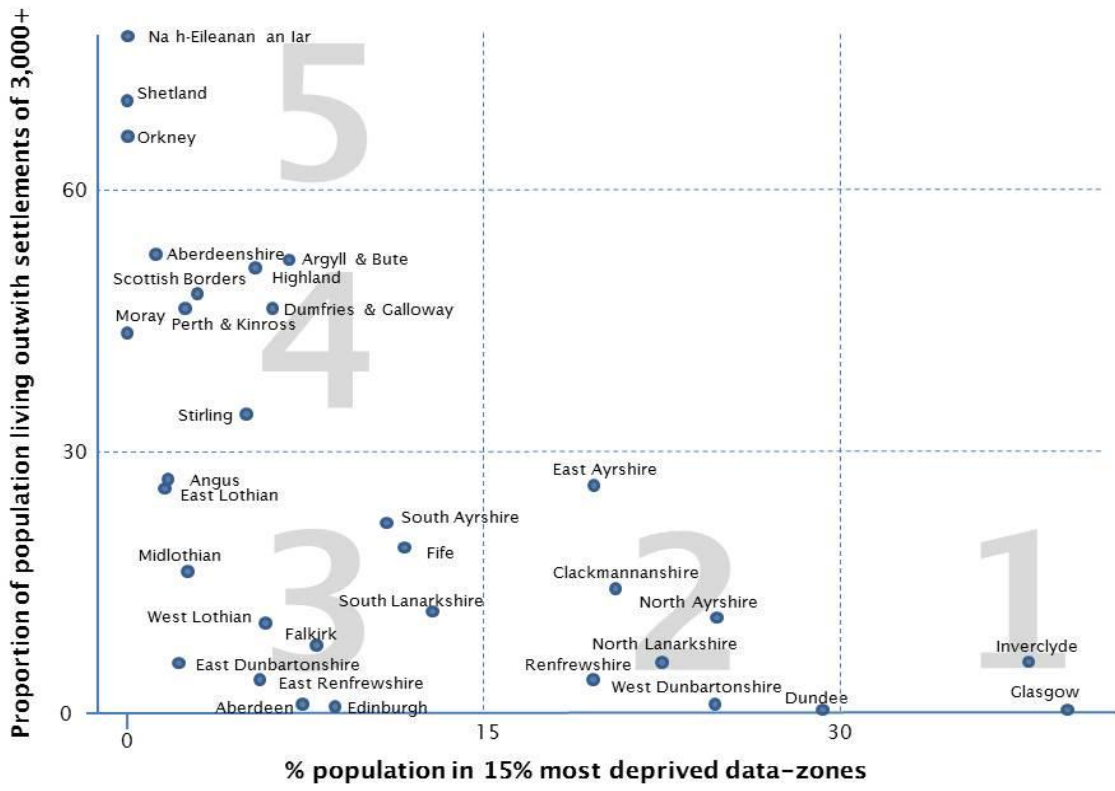
(3) Subject to sub-paragraph (2) above, in considering the electoral arrangements referred to in sub-paragraph (1) above regard shall be had to–

- (a) the desirability of fixing boundaries which are and will remain easily identifiable;
- (b) any local ties which would be broken by the fixing of any particular boundary

but if, in any case, there is a conflict between those criteria, greater weight shall be given to the latter.

2. The strict application of the rule stated in paragraph 1(2) above may be departed from in any area where special geographical conditions appear to render a departure desirable.

## Appendix C Categorising Councils Matrix



## Appendix D

### Local Government (Scotland) Act 1973: Conduct of Reviews

Extract from Local Government (Scotland) Act 1973 (as amended)

#### *Conduct of Reviews*

##### 18 *Procedure for reviews*

(1) Where the Boundary Commission propose to conduct a review under the foregoing provisions of this Part of this Act, they shall take such steps as they think fit to secure that persons who may be interested in the review are informed of the proposal to conduct it and of any directions of the Secretary of State which are relevant to it.

(2) In conducting any such review, the Boundary Commission shall —

(a) consult —

(i) the council of any local government area affected by the review, and such other local authorities, community councils and public bodies as appear to them to be concerned;

(ii) any bodies representative of staff employed by local authorities who have asked the Boundary Commission to consult them; and

(iii) such other persons as they think fit;

(aa) at least two months before taking any steps under paragraph (b) below to inform other persons of any draft proposals or any interim decision not to make proposals, inform the council of any local government area affected by the review of those proposals or that decision;

(ab) before taking any such steps, take into consideration any representation made to them by such a council during the period of two months beginning on the day on which the council is informed under paragraph (aa);<sup>1</sup>

(b) take such steps as they think fit for seeing that persons who may be interested in the review are informed of any draft proposals or any interim decision not to make proposals, and of the place or places where those proposals or that decision can be inspected;

(c) in particular, deposit copies of those proposals or that decision at the offices of the council of any local government area which may be affected thereby and require any such council to keep the copies available for inspection at their offices for a period specified in the requirement; and

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<sup>1</sup> Sub-section 18(2)(aa) and 18(2)(ab) inserted by Local Governance (Scotland) Act 2004

(d) take into consideration any representation made to them within that period.

(2A) The Scottish Ministers may give directions to —

- (a) the Boundary Commission,
- (b) the council of any local government area affected by a review,

in relation to consultation under subsection (2)(a) above.

(2B) Such directions may be given generally or in relation to particular reviews or particular aspects of reviews.<sup>2</sup>

(3) Where the Boundary Commission make a report under this Part of this Act they shall —

(a) take such steps as they think fit for securing that persons who may be interested in the report are informed of it and of the place or places where it can be inspected;

(b) in particular, deposit copies of the report at the offices of the council of any local government area which may be affected thereby and require any such council to keep the copies available for inspection at their offices until the expiration of six months after the making of an order giving effect, with or without modifications, to any proposals contained in the report, or after a notification by the Commission that they have no proposals to put forward or, as the case may be, by the Secretary of State that he does not propose to give effect to the proposals of the Commission.

(4) Subject to the foregoing provisions of this section, the procedure of the Boundary Commission in conducting any review under this Part of this Act shall be such as they may determine.

#### 19 *Local inquiries*

(1) The Boundary Commission may cause a local inquiry to be held with respect to any review carried out by them under this Part of this Act.

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<sup>2</sup> Sub-section 18(2A) and 18(2B) inserted by Local Governance (Scotland) Act 2004

## Appendix E

### Timetable for the Fifth Reviews of Electoral Arrangements

Description	Start	Finish
Reviews commenced	21 February 2014	
Commission met separately with all 32 councils to provide a background to the reviews	25 February 2014	2 April 2014
2-month statutory consultation period with councils on councillor numbers	21 February 2014	23 April 2014
Commission considered councils' responses	April 2014	May 2014
12-week public consultation period on councillor numbers	29 May 2014	21 August 2014
Commission considered responses and agreed councillor numbers	September 2014	January 2015
Commission developed proposals for wards	September 2014	January 2015
2-month statutory consultation period with councils on proposals for wards	19 March 2015	19 May 2015
Commission considered councils' responses	June 2015	July 2015
12-week public consultation on proposals for wards	30 July 2015	22 October 2015
Commission considered all representations and developed its final recommendations	November 2015	April 2016
Commission submitted its reports to Scottish Ministers	May 2016	



**Appendix F****Index of Commission Meetings, Papers and Minutes – Argyll and Bute Council area**

<b>Meeting Date</b>	<b>Paper Number</b>	<b>Minutes ref</b>
09.10.2013	Paper 2193/13	M349
12.11.2013	Paper 2198/13	M350
18.12.2013	Paper 2203/13	M351
15.01.2014	Paper 2206/14	M352
01.05.2014	Paper 2217/14	M355
10.09.2014	Paper 2228/14	M358
25.11.2014	Paper 2262/14	M361
18.12.2014	-	M362
03.02.2015	Paper 2276/15	M364
03.03.2015	Paper 2276/15	M365
07.07.2015	Paper 2321/15	M368
08.12.2015	Paper 2360/15	M372
12.01.2016	Paper 2383/16	M373
19.04.2016	Paper 2395/16	M377



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